Nanking
Admin.
Annual reports to New York
State Department of Education
1930 - 1939

Copy for New York Office

Universities

ANNUAL REPORT OF THE TRUSTEES OF

Nanking

for year ending July 31, 1930

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before August 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: ? 200 days liberal arts, ~~architecture~~, ~~education~~, ~~medicine~~, applied science, graduate, ~~law~~, ~~veterinary~~ agriculture, ~~pharmacy~~ forestry

Item 2 Faculty and employees

Names of officers July 31, 1930

President Y. G. Chen, B.A., M.A., Ph.D.
Registrar N. C. Liu, B.A., M.A.
Secretary K. C. Liu, B.A., M.A., Ph.D.
Deans — liberal arts T. B. Liu, B.A., M.A. applied science H. R. Wei, B.A., M.A., Ph.D.
~~architecture~~ ~~graduate~~
~~education~~ ~~law~~
~~medicine~~ ~~veterinary~~
agriculture and Forestry — K. S. Sie, B.A., M.S.; J. H. Reisner, M.S. — Co-Deans

aFaculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	6 1/2		8 1/4	2	1 2/3				7		23 5/12	2
Applied science	5 2/3		1 2/3		1				19		27 1/3	
Architecture												
Graduate												
Education												
Law												
b Medicine												
Veterinary												
c. Agriculture & Forestry	2 2/3		1 1/4		5				4		12 11/12	
Total												
Duplicates												
University total	14 5/6		11 1/6	2	7 2/3				30		63 2/3	2

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

S453-Ap27-500(5499)*

Item 3 Students

Insert in blank spaces under items 3 and 5 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degre

Classes	Arts (B.A.)			~~Philosophy (Ph.B.)~~			Science a(B.S.)			Agriculture (B.S.)			Forestry (B.S.)			Special			Special Chinese Course								
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	T
Freshman, 1st year	44	5	49				27		27	41	1	42	9		9												
Sophomore, 2d year	61	4	65				23	1	24	45		45	5		5												
Junior, 3d year	63	2	65				24		24	33		33	9		9												
Senior, 4th year	34	1	35				11		11	24		24	2		2												
Total	192	12	204				85	1	86	143	1	144	25		25				8		8						
Unclassified																9		9									
Graduate	3		3																								
Grand total	195	12	207				85	1	86	143	1	144	25		25	9		9	8		8						

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred

	First Degrees on Completion of Courses in Residence																										
	B.A.	~~Ph.B.~~	aB.S.	B.S. Agr.	B.S. For																						
Men	33		16	24	1																						
Women	1																										
Total since last report	34		16	24	1																						

	~~Higher Degrees~~									
	On Examination									
	M.A.	Ph.D.	M.S.							Total
Men										
Women										
Total since last report										

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

	"In			
	M.A.	Ph.D.	M.S.	
Men				
Women				
Total since last report				

~~Item 5 Graduated this year without degrees.~~

Liberal arts, men....., women.....; applied science, men....., women.....; architecture, men....., women.....; graduate, men....., women.....; education, men....., women.....; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women.....

~~Item 7 Recipients of honorary degrees conferred without examina~~

Name	Degree

Item 6 Library

Number of volumes in library 94,465; pamphlets 45,311 Is your library free to the public for reference? Yes for lending? Yes. Number of volumes issued for home use 26,539 [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

" " " reserved books 35,115

ng out degree. Under "Unclassified" report all students not taking a regular course. Do not include summer school or university extension students in the following classifications.

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total

Total		
Men	Women	Total
121	6	127
134	5	139
119	2	121
71	1	72
445	14	459
17		17
3		3
465	14	479
Duplicates		
University total 465	14	479

																																						Total
																																						74
																																						1
																																						75

~~Higher Degrees~~

"In Course" Without Examination

M.S.						Total

~~out examination~~

Degree	Residence

a Item 8 Summary of property owned by institution

Grounds	$ 113709	41
Buildings	854936	79
Furniture	352555	69
Apparatus	68500	40
Library	36379	11
Museum	1304	00
Other property	222970	76
(*Item A*) *Total property used*	$ 1333056	16
b Total investments at beginning of year	$ 2521475	77
Amount added to investments during year as follows:		
1 From gifts and bequests		
2 From income of former investments		
3 From other sources	17358	49
Total	$ 2538834	26
Depreciation or losses in investments		
(*Item B*) *Net investments at end of year*	$ 2538834	26

Item 8 Property (*concluded*) *all amounts in Chinese currency

Item A	$ 1333056	16
Item B	2538834	26
Total property	$ 3871890	42
c Debts at end of year		
Net property owned	$ 3871890	42

a Item 9 Receipts during year *all amounts in Chinese currency

Balance from 1929	20513	10
Tuition fees	45040	00
Room rent	7971	50
Board	—	—
Other receipts from students	11994	00
Income from investments	212666	06
Amount from maturing investments		
Gifts and bequests	75932	10
All other sources including temporary loans	222379	66
Total	$ 596496	42

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants	150728.9		
2 Other expenses of administration		121567.5	272296.4
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	980581.7		
4 Prizes and scholarships		8310.00	
5 Supplies used in instruction		13322.89	
6 Other expenses of instruction	91708.8	25628.2	131423.96
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees	33615.0		
8 Fuel		14706.5	
9 Water, light and power		15409.2	
10 Janitors' supplies		6913	
11 Other expenses of operation of plant			70532.0
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		28782.8	
13 Repair and replacement of equipment		9950.0	
14 Other expenses of maintenance of college plant			38732.8
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	81912.7	20128.1	
16 Repair and replacement of books			
17 New books (capital outlay)		17600.12	
18 Expenses of boarding pupils	24564.0	14152.79	
19 Expenses of boarding and caring for teachers		6000.0	
20 Recreation		3968.11	
21 Other auxiliary agencies and sundry activities		25234.83	301323.33
EXPENSES OF FIXED CHARGES			
22 Pensions			
23 Rent			
24 Insurance		16591.85	
25 Taxes			
26 Contributions and contingencies		7000.0	23591.85
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)		13391.9	13391.9

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Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings		2,185,498	
34 Alterations of old buildings		1,039,479	
35 Equipment		1,224,802	
36 Other capital outlay			444,979
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year	1,363,103	3,727,893	5,190,024
a Balance at close of year			773,961 8
Total payments and balance	$1,363,103	$3,727,893	$5,964,642

Item 11 Miscellaneous

Give number of years in each course; liberal arts 4, applied science 4, architecture ____, graduate ____, education ____, law ____, medicine ____, veterinary ____, agr. 4, for. 4, ____

Give number of students taking summer course: men 0 women ____

Give number on teaching force in summer school: men 0 women ____

Give total receipts for the summer school of 192 , $ 0 Total expenditures, $ ____

Give number of university extension students: men 36 women ____

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ____ } *ss.* ____

being duly sworn, deposes and says that he is the presiding officer of ____ for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

Y G Chen

*b*President of the University of Nanking

Subscribed and sworn to
before me this 10th day of March 1931

Paul W. Meyer - American Consul
Notary Public

REGISTRAR
UNIVERSITIES
APR 7 - 1931
JOINT OFFICE

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

Copy for New York Office

Universities

Nanking

ANNUAL REPORT OF THE TRUSTEES OF

The University of Nanking

for year ending ~~July 31, 192~~ June 30, 1931 (Sent to State Education Department 2/4/32)

To the New York State Education Department

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4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 200 days, ~~architecture~~, ~~education~~, ~~medicine~~, applied science, graduate, ~~law~~, ~~Veterinary~~ agriculture, ~~pharmacy~~ forestry

Item 2 Faculty and employees

Names of officers ~~July 31, 192~~ June 30, 1931

President Y. G. Chen, B.A., M.A., Ph.D.
Registrar N. C. Liu, B.A., M.A.
Secretary S. F. Ko, B.A., Ph.D.
Deans — liberal arts N. C. Liu, B.A., M.A. — applied science H. R. Wei, B.A., M.A., Ph.D.
~~architecture~~ — ~~graduate~~
~~education~~ — ~~law~~
~~medicine~~ — ~~veterinary~~
agriculture and forestry — K. S. Sie, B.A., M.S.; J. H. Reisner, M.S. — Co-deans

*a*Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	7 11/12		9 3/4	1 1/3	2 1/6				5 3/4		25 7/12	1 1/3
Applied science	5 2/3		3 5/6		2				17 1/3		28 5/6	
~~Architecture~~												
Graduate												
~~Education~~												
~~Law~~												
b ~~Medicine~~												
~~Veterinary~~												
c. Agriculture and Forestry	4 2/3		2 11/12		4 11/12				3 1/3		15 5/6	
Total	18 1/4		16 1/2	1 1/3	9 1/12				26 5/12		70 1/4	1 1/3
Duplicates												
University total	18 1/4		16 1/2	1 1/3	9 1/12				26 5/12		70 1/4	1 1/3

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

S453-Ap27-500(5499)*

Item 3 Students

Insert in blank spaces under items 3 and 5 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degr

Autumn 1930 Classes	Arts (B.A.)			~~Philosophy~~ (Ph.B.)			Science a(B.S.)			Agriculture (B.S.)			Forestry (B.S.)					
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	16		16				19	2	21	25		25	1		1			
Sophomore, 2d year	28	2	30				16		16	45	1	46	9		9			
Junior, 3d year	55	4	59				11		11	45		45	5		5			
Senior, 4th year	38		38				17		17	24		24	8		8			
Total	137	6	143				63	2	65	139	1	140	23		23			
Unclassified	23		23				1		1	6		6						
Graduate	2		2				3		3	2		2						
Grand total	162	6	168				67	2	69	147	1	148	23		23			

	Men	Women	Total	Men	Women	Total	Men	Women	T

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred

First Degrees on Completion of Courses in Residence

	B.A.	Ph.B.	Science aB.S.	Agr. B.S.	For. B.S.																							
Men	44		16	33	8																							
Women																												
Total since last report	44		16	33	8																							

	~~Higher Degrees~~								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

				"In
	M.A.	Ph.D.	M.S.	
Men				
Women				
Total since last report				

Item 5 ~~Graduated this year without degrees:~~

Liberal arts, men....., women.....; applied science, men....., women.....; architecture, men....., women.....; graduate, men....., women.....; education, men....., women.....; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women.....

Item 6 Library

Number of volumes in library 104,806; pamphlets 44,975. Is your library free to the public for reference? Yes for lending? Yes. Number of volumes issued for home use 7,131. [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

Item 7 ~~Recipients of honorary degrees conferred without~~ examina

Name	Degree

crossing out degree. Under "Unclassified" report all students not taking a regular course. Do not include summer school or university extension students in the following classifications.

Total Men	Total Women	Total Total
61	2	63
98	3	101
116	4	120
87		87
362	9	371
30		30
7		7
399	9	408
Duplicates		
University total 399	9	408

Total
98
98

~~Higher Degrees~~

"In Course" Without Examination

Ph.D.	M.S.	Total

~~ed without examination~~

	Degree	Residence

a Item 8 Summary of property owned by institution — Chinese currency

Grounds	$ 113709	41
Buildings	883918	03
Furniture	35255	69
Apparatus	68500	40
Library	70039	72
Museum	1364	00
Other property	222970	76
(*Item A*) *Total property used*	$ 1,395,698	01
b Total investments at beginning of year	$ 2,538,834	26
Amount added to investments during year as follows:		
1 From gifts and bequests	100,000	00
2 From income of former investments		
3 From other sources		
Total	$ 2,638,834	26
Depreciation or losses in investments		
(*Item B*) *Net investments at end of year*	$ 2,638,834	26

Item 8 Property (*concluded*)

Item A	$ 1,395,698	01
Item B	2,638,834	26
Total property	$ 4,034,532	27
c Debts at end of year		
Net property owned	$ 4,034,532	27

a Item 9 Receipts during year — Chinese currency

Balance from 1929-30	77,396	18
Tuition fees	38,498	23
Room rent	7,285	25
Board		
Other receipts from students	5,608	00
Income from investments	245,154	76
Amount from maturing investments		
Gifts and bequests	93,475	89
All other sources including temporary loans	286,324	63
Total	$ 753,742	34

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants	152514		
2 Other expenses of administration		116364 8	
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	1191224		
4 Prizes and scholarships		58540 0	
5 Supplies used in instruction		16074 5	
6 Other expenses of instruction	132547 1	541489	1866120 1
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees	39951 6		
8 Fuel		20313 0	
9 Water, light and power		19322 3	
10 Janitors' supplies		7433 1	
11 Other expenses of operation of plant			870200
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		44548 4	
13 Repair and replacement of equipment		5324 0	
14 Other expenses of maintenance of college plant			498724
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	96790 4	21258 4	
16 Repair and replacement of books			
17 New books (capital outlay)		336606 1	
18 Expenses of boarding pupils	39910 8	125853 0	
19 Expenses of boarding and caring for teachers		16178 9	
20 Recreation		34183 4	
21 Other auxiliary agencies and sundry activities		396168 1	1463246 91
EXPENSES OF FIXED CHARGES			
22 Pensions			
23 Rent			
24 Insurance		16765 5	
25 Taxes			
26 Contributions and contingencies		6600 0	233655
~~EXPENSES OF DEBT SERVICE~~			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF CAPITAL OUTLAY			
32 Land			
33 New buildings		2 8 9 8 1 2 4	
34 Alterations of old buildings		1 8 1 9 3 5 3	
35 Equipment		9 5 8 8 0 2	
36 Other capital outlay			5 6 7 6 2 7 9
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year	1 6 5 2 9 7 8 7	5 5 7 3 4 9 6 3	7 2 2 6 4 7 5 0
a Balance at close of year			3 1 0 9 4 8 4
Total payments and balance	$1 6 5 2 9 7 8 7	$5 5 7 3 4 9 6 3	$7 5 3 7 4 2 3 4

Item 11 Miscellaneous

Give number of years in each course; liberal arts 4, applied science 4, ~~architecture~~, graduate, ~~education~~, ~~law~~, ~~medicine~~, ~~veterinary~~ agriculture 4, forestry 4

Give number of students taking summer course: men ..... women .....

Give number on teaching force in summer school: men ..... women .....

Give total receipts for the summer school of 192 , $ ..... Total expenditures, $ .....

Give number of university extension students: men ..... women .....

Affidavit of presiding officer

~~STATE OF NEW YORK~~ ~~COUNTY OF~~ } ss:

Republic of China,)
Province of Kiangsu,)
City of Nanking,) ss: Y. G. Chen
Consulate General of the)
United States of America.)

being duly sworn, deposes and says that he is the presiding officer of University of Nanking for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this ~~report has been filed with~~ the permanent records of the institution.

(Signed) Y. G. Chen
Y. G. Chen
*b*President of University of Nanking

Subscribed and sworn to before me this 7th day of January, 1932 ~~1931~~

Service No. 7

(Signed) Paul W. Meyer
Paul W. Meyer, *Notary Public*
Consul of the United States of America

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

Crawford Read

stamp
$2.00

Sup.

Universities

Nanking

ANNUAL REPORT OF THE TRUSTEES OF

University of Nanking Founders

for year ending ~~July 31, 192~~ June 30, 1932

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before August 1st

TRANSFER

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? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."

4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 192 days, ~~architecture~~, ~~education~~, ~~medicine~~, applied science, graduate, ~~law~~, ~~veterinary~~ AGRICULTURE, ~~pharmacy~~ FORESTRY

Item 2 Faculty and employees

Names of officers ~~July 31, 192~~ June 30, 1932

President Y. G. Chen, B.A., M.A., Ph.D.
Registrar N. C. Liu, B.A., M.A.
Secretary
Deans — liberal arts N. C. Liu, B.A., M.A.
~~architecture~~
~~education~~
~~medicine~~
AGRICULTURE – K. S. SIE, B.A., M.S.
applied science H. R. Wei, B.A., M.A., Ph.D.
graduate
~~law~~
~~veterinary~~

*a*Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	7 1/2		9 3/4	2	2 1/6				5 3/4		25 7/12	2
Applied science	5 2/3		3 5/6		2				17 1/3		28 5/6	
~~Architecture~~												
Graduate												
~~Education~~												
~~Law~~												
~~*b* Medicine~~												
~~Veterinary~~												
*c*AGRICULTURE	4 2/3		2 1/12		4 1/12				3 1/3		15 5/6	
Total												
Duplicates												
University total	18 1/4		16 1/12	2	9 1/12				26 5/12		70 1/4	2

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work? ..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

S453-Ap27-500(5499)*

Item 3 Students

Insert in blank spaces under items 3 and 5 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degree

Classes	Arts (B.A.)			Philosophy (Ph.B.)			Science a(B.S.)			AGRICULT. FORESTRY (B.S.)								
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	~~Women~~	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	83	8	91				70	5	75	62		62						
Sophomore, 2d year	17	3	20				18	5	23	39		39						
Junior, 3d year	22	3	25				13		13	49		49						
Senior, 4th year	55	3	58				11		11	42		42						
Total	177	17	194				112	10	122	192		192						
Unclassified	14	1	15				7		7	2		2						
Graduate	9		9				2		2	2		2						
Grand total	200	18	218				121	10	131	196		196						

	Men	Women	Total	Men	Women	Total	Men	Women	T

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred (records not yet ready to send)

First Degrees on Completion of Courses in Residence

	B.A.	~~Ph.B.~~	*a*B.S.	Sciences	Agr.	For.																			
Men	55		12	36	4																				
Women	1																								
Total since last report	56		12	36	4																				

	~~Higher Degrees~~								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

	"In (			
	M.A.	Ph.D.	M.S.	
Men				
Women				
Total since last report				

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

~~Item 5 Graduated this year without degrees~~:

Liberal arts, men....., women.....; applied science, men....., women.....; architecture, men....., women.....; graduate, men....., women.....; education, men....., women.....; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women.....

Item 6 Library

Number of volumes in library 114,749; pamphlets 47,093. Is your library free to the public for reference? YES for lending? YES. Number of volumes issued for home use 62,378. [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

Item 7 ~~Recipients of honorary degrees conferred without examina~~

Name	Degree

e by crossing out degree. Under "Unclassified" report all students not taking a regular course. Do not include summer school or university extension students in the following classifications.

n	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total

Total		
Men	Women	Total
215	13	228
74	8	82
84	3	87
108	3	111
481	27	508
23	1	24
13	-	13
517	28	545
Duplicates		
University total 517	28	545

																																								Total
																																								107
																																								1
																																								108

~~Higher Degrees~~

"In Course" Without Examination

Ph.D.	M.S.						Total

~~ferred without examination~~

	Degree	Residence

a Item 8 Summary of property owned by institution

Grounds	$ 113,709	41
Buildings	893,298	51
Furniture	35,255	69
Apparatus	68,500	40
Library	87,401	50
Museum	1,304	00
Other property	222,970	76
(*Item A*) *Total property used*	$ 1,422,440	27
b Total investments at beginning of year	$ 2,638,834	26
Amount added to investments during year as follows:		
1 From gifts and bequests		
2 From income of former investments		
3 From other sources	10,000	00
Total	$ 2,648,834	26
Depreciation or losses in investments		
(*Item B*) *Net investments at end of year*	$ 2,648,834	26

Item 8 Property (*concluded*) ALL AMOUNTS IN CHINESE CURRENCY

Item A	$ 1,422,440	27
Item B	2,648,834	26
Total property	$ 4,071,274	53
c Debts at end of year		
Net property owned	$ 4,071,274	53

a Item 9 Receipts during year Chinese Currency

Balance from 1923	$ 31,094	84
Tuition fees	50,173	19
Room rent	7,223	50
Board		
Other receipts from students	6,489	36
Income from investments	289,971	98
Amount from maturing investments		
Gifts and bequests	84,955	40
All other sources including temporary loans	250,620	89
Total	$ 720,529	16

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants	188154 0		
2 Other expenses of administration		1348292	3229832
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	1528786 1		
4 Prizes and scholarships		778200	
5 Supplies used in instruction		1148169	
6 Other expenses of instruction	111803 6	253045	1858531 1
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees	53771 8		
8 Fuel		194448	
9 Water, light and power		197029	
10 Janitors' supplies		113372	
11 Other expenses of operation of plant			1042567
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		294790	
13 Repair and replacement of equipment			
14 Other expenses of maintenance of college plant		74237	369027
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	110591 6	197534	
16 Repair and replacement of books			
17 New books (capital outlay)		173628	
18 Expenses of boarding pupils	43590 0	117056	
19 Expenses of boarding and caring for teachers		291925	
20 Recreation		256750	
21 Other auxiliary agencies and sundry activities	1557322 1	1937780	4014596 4
EXPENSES OF FIXED CHARGES			
22 Pensions			
23 Rent		80000	
24 Insurance		144414	
25 Taxes			
26 Contributions and contingencies		72500	296914
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

none

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings		938048	
34 Alterations of old buildings		251518	
35 Equipment		882138	
36 Other capital outlay			2071704
TOTAL PAYMENTS FOR THE YEAR	3594019	2980112	6574131
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year			
a Balance at close of year			6311597
Total payments and balance	$3594019	$2980112	$12052916

Item 11 Miscellaneous

Give number of years in each course; liberal arts 4, applied science 4, ~~architecture~~, graduate, ~~education~~, ~~law~~, ~~medicine~~, ~~veterinary~~ architecture 4, , ,

Give number of students taking summer course: men women

Give number on teaching force in summer school: men women

Give total receipts for the summer school of 192 , $ Total expenditures, $

Give number of university extension students: men women

Affidavit of presiding officer

~~STATE OF NEW YORK~~
~~COUNTY OF~~ } ss.

Republic of China
Province of Kiangsu
City of Nanking
Consulate General of the United States of America } S.S.

Y. G. Chen

being duly sworn, deposes and says that he is the presiding officer of The University of Nanking for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

(Signed) Y. G. Chen

*b*President of The University of Nanking

Subscribed and sworn to
before me this 18 day of October 1932

(Signed) Edward T. Wailes
Vice Consul of the United States of America.

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

Copy for Mr. Garside

Universities

Nanking

ANNUAL REPORT OF THE TRUSTEES OF

The University of Nanking

for year ending June 30, 1933

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:

Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."

4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 203, ~~architecture~~, ~~education~~, ~~medicine~~, applied science 203, ~~graduate~~, ~~law~~, ~~Veterinary~~ agriculture 203, ~~pharmacy~~

Item 2 Faculty and employes

Names of officers June 30, 1933

President Y. G. Chen, B.A., M.A., Ph.D.
Registrar S. F. Ka, B.A., Docteur ès Lettres
Secretary K. C. Liu, B.A., M.A., Ph.D.
Deans — liberal arts N. C. Liu, B.A., M.A.
~~architecture~~
~~education~~
~~medicine~~
applied science H. R. Wei, B.A., M.S., Ph.D.
~~graduate~~
~~law~~
~~veterinary~~
agriculture K. S. Sie, B.A., M.S.

*a*Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	6 1/3	1	13 2/3	2/3	4				3 2/3		27 2/3	1 2/3
Applied science	5		6 1/2	1/3	5				3 1/3		19 5/6	1/3
Architecture												
Graduate												
Education												
Law												
b Medicine												
Veterinary												
c. agriculture	4		16 1/6		4				2		20 1/6	
Total												
Duplicates												
University total	15 1/3	1	30 1/3	1	13				9		67 2/3	2

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

B312-My32-500(10183)*

Item 3 Students

Insert in blank spaces under items 3 and 4 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degre

Classes	Arts (B.A.)			~~Philosophy~~ (Ph.B.)			Science a(B.S.)			Agriculture (B. S.)								
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	81	16	97				83	10	93	83		83						
Sophomore, 2d year	36	8	44				38	3	41	41		41						
Junior, 3d year	21	2	23				14	2	16	37		37						
Senior, 4th year	24	3	27				12	2	14	43		43						
Total	162	29	191				147	17	164	204		204						
Unclassified	3	11	14				2	4	6	1		1						
Graduate							2		2									
Grand total	165	40	205				151	21	172	205		205						

Men	Women	Total	Men	Women	Total	Men	Women

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred (recommendations not yet presented)

	First Degrees on													Completion of Courses in Residence								
	B.A.	~~Ph.B.~~	aB.S.	B. S. Agriculture																		
Men	20		9	41																		
Women	3		1																			
Total since last report	23		10	41																		

	~~Higher Degrees~~								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

	M.A.	Ph.D.	M.S.
Men			
Women			
Total since last report			

~~Item 7 Recipients of honorary degrees conferred without ex~~

Name	Deg

~~Item 5 Graduated this year without degrees:~~

Liberal arts, men....., women.....; applied science, men....., women.....; architecture, men....., women.....; graduate, men....., women.....; education, men....., women.....; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women.....

Item 6 Library

Number of volumes in library 120,941; pamphlets 47,822. Is your library free to the public for reference? Yes for lending? Yes. Number of volumes issued for home use 74,363. [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

out degree. Under "Unclassified" report all students not taking a regular course. Do not include summer school or university extension students in the following classifications.

																																		Total	
en	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
																																	247	26	273
																																	115	11	126
																																	72	4	76
																																	79	5	84
																																	513	46	559
																																	6	15	21
																																	2		2
																																	521	61	582

Duplicates			
University total	521	61	582

									Total
									70
									4
									74

~~Higher Degrees~~

"In Course" Without Examination

D.	M.S.						Total

~~without examination~~

	Degree	Residence

aItem 8 Summary of property owned by institution

Grounds	$ 113709	41
Buildings ~~893298.51~~ ~~14026.23~~	907324	74
Furniture	35255	69
Apparatus ~~68506.40~~ ~~6490.47~~	73990	87
Library ~~87401.50~~ ~~19389.64~~	106791	14
Museum	1304	00
Other property	222970	76
(*Item A*) *Total property used*	$1518858 1,441,346	41 61
b Total investments at beginning of year	$2648834	26
Amount added to investments during year as follows:		
1 From gifts and bequests		
2 From income of former investments		
3 From other sources	300000	00
Total	$2948834	26
Depreciation or losses in investments		
(*Item B*) *Net investments at end of year*	$2948834	26

Item 8 Property (*concluded*) All amounts in Chinese dollars

Item A	$ 1518858	41
Item B	2948834	26
Total property	$ 4467692	67
cDebts at end of year		
Net property owned	$4467692	67

aItem 9 Receipts during year

Chinese dollars

Balance from 1932	$ 63115	97
Tuition fees	47204	50
Room rent	8482	60
Board		
Other receipts from students	21403	31
Income from investments	245601	20
Amount from maturing investments		
Gifts and bequests	89749	75
All other sources including temporary loans	202913	40
Total	$ 678470	13

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a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants	188885		
2 Other expenses of administration		162947 9	352836 4
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	1591553 8		
4 Prizes and scholarships		5381 00	
5 Supplies used in instruction		1748843	
6 Other expenses of instruction	11935 20	28476 6	196807 67
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employes	63519 7		
8 Fuel		21801 9	
9 Water, light and power		5561 66	
10 Janitors' supplies		1182 90	
11 Other expenses of operation of plant			15276 72
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		2936 36	
13 Repair and replacement of equipment		299 52	
14 Other expenses of maintenance of college plant			3235 88
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	11003 72	1336 07	
16 Repair and replacement of books		592 16	
17 New books (capital outlay)		1938 964	
18 Expenses of boarding pupils		1597 656	
19 Expenses of boarding and caring for teachers		378 592	
20 Recreation		347 656	
21 Other auxiliary agencies and sundry activities	12817 576	2090 923 6	3928 287 5
EXPENSES OF FIXED CHARGES			
22 Pensions		2500 00	
23 Rent			
24 Insurance		1474 78	
25 Taxes			
26 Contributions and contingencies		7700 00	4744 78
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			none

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings		1,402,623	
34 Alterations of old buildings			
35 Equipment		549,047	195,160
36 Other capital outlay			
Total payments for the year	35,610	332,623	667,694
Amount transferred to investment fund this year			
Balance at close of year			107,399
a Total payments (including amount invested and balance)	$35,610	$332,623	$784,703

Item 11 Miscellaneous

Give number of years in each course: liberal arts....., applied science....., architecture.....,
graduate....., education....., law....., medicine....., veterinary....., ..., ..., ...

Give number of students taking summer course: men..... women.....

Give number on teaching force in summer school: men..... women.....

Give total receipts for the summer school of 193 , $..... Total expenditures, $.....

Give number of university extension students: men..... women.....

Affidavit of presiding officer

STATE OF NEW YORK
COUNTY OF ..... } ss.

Republic of China, Province of Kiangsu,
City of Nanking, Consulate General of the } ss
United States of America

Chen Yu Gwan

being duly sworn, deposes and says that he is the presiding officer of University of Nanking for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

Chen Yu Gwan
(Signed) Y. G. Chen

*b*President of University of Nanking, Nanking

Subscribed and sworn to
before me this 15 day of November, 1933 193

(Signed) H. E. Montamat
Harold E. Montamat, Vice Consul Notary Public
Nanking, China

a This should equal the total receipts.
b Or corresponding officer.

SEAL

Universities

Nanking

Sent to Albany 8/9/34

ANNUAL REPORT OF THE TRUSTEES OF

UNIVERSITY OF NANKING NANKING CHINA

for year ending June 30, 1934

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 203, ~~architecture~~, ~~education~~, ~~medicine~~, applied science 203, graduate ?, ~~law~~, ~~veterinary~~, ~~pharmacy~~, Agriculture 203

Item 2 Faculty and employes

Names of officers June 30, 1934

President Y. G. Chen, B.A., M.A., Ph.D.
Registrar S. F. Ko, B.A., Docteur'es Lettres
Secretary K. C. Liu, B.A., M.A., Ph.D.
Deans — liberal arts K. C. Liu, B.A., M.A., Ph.D.
~~architecture~~
~~education~~
~~medicine~~
Agriculture, K.S. Sie, B.A., M.S.
applied science H. R. Wei, B.A., M.S., Ph.D.
~~graduate~~
~~law~~
~~veterinary~~

a Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		~~Lecturers~~		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	5 2/3	—	12 1/3	1	5 1/3	1/2			3	—	26 1/3	1 1/2
Applied science	5 1/2	—	10 1/2	1/3	3 1/2	—			3	—	22 1/2	1/3
~~Architecture~~												
~~Graduate~~												
~~Education~~												
Law												
b Medicine												
~~Veterinary~~												
c Agriculture	4 1/3	—	14 1/3	—	2 2/3	—			2	—	23 1/3	—
Total	15 1/2	—	37 1/6	1 1/3	11 1/2	1/2			8	—	72 1/3	1 5/6
Duplicates none											—	—
University total	15 1/2	—	37 1/6	1 1/3	11 1/2	1/2			8	—	72 1/3	1 5/6

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work? ..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

B312-My32-500(10183)*

Item 3 Students

Insert in blank spaces under items 3 and 4 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degree

Classes	Arts (B.A.)			~~Philosophy (Ph.B.)~~			Science a(B.S.)			Agriculture (B.S.)								
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	49	14	63				61	14	75	76		76						
Sophomore, 2d year	42	9	51				56	9	65	55		55						
Junior, 3d year	29	5	34				20		20	42		42						
Senior, 4th year	16	5	21				13	1	14	33		33						
Total	136	33	169				150	24	174	206		206						
Unclassified	6	10	16				5	11	16	4		4						
Graduate							1		1									
Grand total	142	43	185				156	35	191	210		210						

Men	Women	Total	Men	Women	Total	Men	Women	T

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred (recommendations not yet presented)

	First Degrees on																										
	B.A.	~~Ph.B.~~	*a*B.S.	Sci. Agro BS																							
Men	15		13	33																							
Women	4		1																								
Total since last report	19		14	33																							

Completion of Courses in Residence

	~~Higher Degrees~~ On Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

	M.A.	Ph.D.	M.S.
Men			
Women			
Total since last report			

Item 5 ~~Graduated this year without degrees:~~

Liberal arts, men....., women.....; applied science, men....., women.....; architecture, men....., women.....; graduate, men....., women.....; education, men....., women.....; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women.....

Item 6 Library Chinese books 101,801 Western books 23,032

Number of volumes in library 124,833; pamphlets 57,701 Is your library free to the public for reference? yes for lending? yes Number of volumes issued for home use 88,061 [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

Item 7 Recipients of honorary degrees conferred without exa

Name	Deg

ng out degree. Under "Unclassified" report all stu dents not taking a regular course. Do not include summer school or university extension students in the following classifications.

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total

	Men	Women	Total
	186	28	214
	153	18	171
	91	5	96
	62	6	68
	492	57	549
	15	21	36
	1		1
	508	78	586
Duplicates	none		
University total	508	78	586

										Total
										61
										5
										66

Higher Degrees

"In Course" Without Examination

D.	M.S.						Total

without examination

	Degree	Residence

All amounts in Chinese dollars

aItem 8 Summary of property owned by institution

Grounds	$ 113709	41
Buildings	910284	76
Furniture	35255	69
Apparatus	78319	20
Library	118096	68
Museum	1304	00
Other property	22270	76
(Item A) Total property used	$ 1479940	50
b Total investments at beginning of year	$ 2948834	26
Amount added to investments during year as follows:		
1 From gifts and bequests		
2 From income of former investments		
3 From other sources	100000	00
Total	$ 3048834	26
Depreciation or losses in investments		
(Item B) Net investments at end of year	$ 3048834	26

Item 8 Property (*concluded*) Chinese dollars

Item A	$ 1479940	50
Item B	3048834	26
Total property	$ 4528774	76
*c*Debts at end of year		
Net property owned	$ 4528774	76

aItem 9 Receipts during year Chinese dollars

Balance from 193	$ 10775	99
Tuition fees	47353	50
Room rent	8716	28
Board		
Other receipts from students	22202	50
Income from investments	259317	29
Amount from maturing investments		
Gifts and bequests	89678	29
All other sources including temporary loans	202020	98
Total	$ 640064	83

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants	22277 5		
2 Other expenses of administration		138790 4	361517 9
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	159592 0		
4 Prizes and scholarships		6638 0 0	
5 Supplies used in instruction		26076 0 8	
6 Other expenses of instruction	8113 29	2774 1 4	203194 21
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employes	5822 79		
8 Fuel		1486 0 0	
9 Water, light and power		5148 0 4	
10 Janitors' supplies		1314 9 5	
11 Other expenses of operation of plant			137178
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		32383 3	
13 Repair and replacement of equipment		1012 5	
14 Other expenses of maintenance of college plant			33395 8
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	1143 24 7	2605 3 6	
16 Repair and replacement of books		744 0 3	
17 New books (capital outlay)		1130 5 5 4	
18 Expenses of boarding pupils		1581 5 1 5	
19 Expenses of boarding and caring for teachers		819 7 8 6	
20 Recreation		3273 2 6	
21 Other auxiliary agencies and sundry activities	146934 74	1764 2 7 9 0	37673 6 3 1
EXPENSES OF FIXED CHARGES			
22 Pensions		250 0 0 0	
23 Rent			
24 Insurance		157 7 3 0	
25 Taxes			
26 Contributions and contingencies		75 1 0 0	48283 0
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings		29600	
34 Alterations of old buildings			
35 Equipment		43283	72835
36 Other capital outlay			
Total payments for the year	354168	291141	645310
Amount transferred to investment fund this year			
36a Balance at close of year			5245
a Total payments (including amount invested and balance)	$354168	$291141	$640648

Item 11 Miscellaneous

Give number of years in each course: liberal arts 4, applied science 4, ~~architecture~~, ~~graduate~~, ~~education~~, ~~law~~, ~~medicine~~, ~~veterinary~~ Agriculture 4, ...

Give number of students taking ~~summer course~~: men ..... women .....

Give number on teaching force in summer school: men ..... women .....

Give total receipts for the summer school of 193 , $ ..... Total expenditures, $ .....

Give number of university ~~extension~~ students: men ..... women .....

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

b President of University of Nanking

signed July 14, 1934

Subscribed and sworn to
before me this ..... day of 193

.....
Notary Public

a This should equal the total receipts.
b Or corresponding officer.

INCORPORATED BY THE REGENTS OF THE UNIVERSITY OF THE STATE OF NEW YORK

UNIVERSITY OF NANKING

NANKING, CHINA

NEW YORK OFFICE
150 FIFTH AVENUE NEW YORK, N. Y.

AFFIDAVIT OF SECRETARY OF BOARD OF TRUSTEES

STATE OF NEW YORK)
) SS
COUNTY OF NEW YORK)

B. A. Garside, being duly sworn, deposes and says that he is the Secretary of the Board of Trustees of the University of Nanking, for which the attached report is made, that this said report has been signed by the presiding officer of the institution, President Y. G. Chen, that the report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true, and that an exact copy of this report has been filed with the permanent records of the institution.

B. A. Garside
Secretary of the Board of Trustees
University of Nanking

Subscribed and sworn to before me this 9th day of August, 1934.

Elizabeth M. Cloud

NOTARY PUBLIC, NEW YORK COUNTY
New York Co. Clerk's No. 103, Reg. No. 5-C-187
Certificate filed in New York County
Commission Expires March 30th, 1935

Universities

Nanking

Sent to Albany 8/23/35

ANNUAL REPORT OF THE TRUSTEES OF

THE UNIVERSITY OF NANKING

for year ending June 30, 1935

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1st

Sent w/ Mrs Prentis letter 7/24/35

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e.g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 207, ~~architecture~~, ~~education~~, ~~medicine~~, applied science 207, ~~graduate~~, ~~law~~, ~~veterinary~~ agriculture 207, ~~pharmacy~~

Item 2 Faculty and employes

Names of officers June 30, 1935

President Y. G. Chen, M.A., Ph.D.
Registrar S. F. Ko, B.A., Docteur es lettres
Secretary K. C. Liu, B.A., M.A., Ph.D.
Deans — liberal arts K. C. Liu, B.A., M.A., Ph.D. — applied science H. R. Wei, B.A., M.S., Ph.D.
~~architecture~~ — ~~graduate~~
~~education~~ — ~~law~~
~~medicine~~ — ~~veterinary~~
agriculture - K. S. Sie, B.A., M.S.

*a*Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	5		11 7/12	3	7 2/3				1		25 1/4	3
Applied science	6 7/12		8 1/2	1/2	5				3 1/3		23 5/12	1/2
~~Architecture~~												
~~Graduate~~												
~~Education~~												
~~Law~~												
~~*b* Medicine~~												
~~Veterinary~~												
c. agriculture	3 1/2		9 1/2		5 1/3		1/4				18 7/12	
Total												
Duplicates												
University total	15 1/12	29	29 7/12	3 1/2	18		1/4		4 1/3		67 1/4	3 1/2

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work? ..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

B312-My32-500(10183)*

Item 3 Students

Insert in blank spaces under items 3 and 4 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degr

Classes	Arts (B.A.)			~~Philosophy (Ph.B.)~~			Science a(B.S.)			Agriculture (B. S.)								
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	68	26	94				56	10	66	63	2	65						
Sophomore, 2d year	28	13	41				45	4	49	58		58						
Junior, 3d year	26	8	34				46	3	49	54	2	56						
Senior, 4th year	27	3	30				19	1	20	40		40						
Total	149	50	199				166	18	184	215	4	219						
Unclassified	12	24	36				3	8	11	3		3						
Graduate	12	8	20				2		2									
Grand total	173	82	255				171	26	197	218	4	222						

Men	Women	Total	Men	Women	Total	Men	Women	

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred

	First Degrees on				Completion of Courses in Residence								
	B.A.	Ph.B.	Science aB.S.	Agriculture B.S.									
Men	26	1	19	42									
Women	4		2										
Total since last report	30		21	42									

	~~Higher Degrees~~ On Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

	M.A.	Ph.D.	M.S.
Men			
Women			
Total since last report			

~~Item 7 Recipients of honorary degrees conferred without e~~

Name	D

~~Item 5 Graduated this year without degrees~~:

Liberal arts, men....., women.....; applied science, men....., women.....; architecture, men....., women.....; graduate, men....., women.....; education, men....., women.....; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women.....

Item 6 Library

Number of volumes in library Chinese 105,877 Western 24,203 130,080; pamphlets 70,309 Is your library free to the public for reference? Yes; for lending? Yes Number of volumes issued for home use 9,958 [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

rossing out degree. Under "Unclassified" report all stu dents not taking a regular course. Do not include summer school or university extension students in the following classifications.

al	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total
																																				187	38	225
																																				131	17	148
																																				126	13	139
																																				86	4	90
																																				530	72	602
																																				18	32	50
																																				14	8	22
																																				562	112	674

	Total Men	Total Women	Total Total
Duplicates			
University total	562	112	674

											Total
											87
											6
											93

~~Higher Degrees~~

"In Course" Without Examination

Ph.D.	M.S.							Total

~~erred without examination~~

	Degree	Residence

All amounts are in yuan (Chinese currency)

aItem 8 Summary of property owned by institution

Grounds	$ 113709	41
Buildings	913538	76
Furniture	357569	
Apparatus	846149	
Library	129874	44
Museum	130400	
Other property	777970	76
(Item A) Total property used	$ 1501215	05
b Total investments at beginning of year	$ 3048834	76
Amount added to investments during year as follows:		
1 From gifts and bequests	100000	00
2 From income of former investments		
3 From other sources		
Total	$ 3148834	76
Depreciation or losses in investments		
(Item B) Net investments at end of year	$ 3148834	76

Item 8 Property (*concluded*)

yuan

Item A	$ 1501215	05
Item B	3148834	76
Total property	$ 4650049	31
c Debts at end of year		
Net property owned	$ 4650049	31

aItem 9 Receipts during year

Balance from 193	$ 57445	49
Tuition fees	54769	00
Room rent	9746	50
Board		
Other receipts from students	48357	90
Income from investments	237339	73
Amount from maturing investments		
Gifts and bequests	106321	40
All other sources including temporary loans	394037	13
Total	$ 854816	65

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

*a*Item 10 **Payments**

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF GENERAL CONTROL	$	$	$
1 Salaries of president, clerks and office assistants	24,752.0		
2 Other expenses of administration		138,066.7	379,818.2
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	187,156.3		
4 Prizes and scholarships		1,111.74	
5 Supplies used in instruction		33,525.13	
6 Other expenses of instruction	100,368.4	77,927.9	249,678.13
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employes	55,911.3		
8 Fuel		20,108.9	
9 Water, light and power		33,386.4	
10 Janitors' supplies		9,204.2	
11 Other expenses of operation of plant		1,000	118,672.08
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		80,120.5	
13 Repair and replacement of equipment			
14 Other expenses of maintenance of college plant			80,120.5
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	13,743.25	18,579.9	
16 Repair and replacement of books		5,700.6	
17 New books (capital outlay)		117,277.6	
18 Expenses of boarding pupils	42,532.8	87,108.9	
19 Expenses of boarding and caring for teachers	8,735.0	55,766.9	
20 Recreation		4,124.61	
21 Other auxiliary agencies and sundry activities		478,957.49	530,395.52
EXPENSES OF FIXED CHARGES			
22 Pensions			
23 Rent		5,040.0	
24 Insurance		15,599.7	
25 Taxes			
26 Contributions and contingencies		55,000	76,139.7
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings		3,753,50	
34 Alterations of old buildings			
35 Equipment		679,379	
36 Other capital outlay			9,546,79
Total payments for the year	74,587,83	604,210,53	850,040,36
Amount transferred to investment fund this year			
Balance at close of year			47,761,29
a Total payments (including amount invested and balance)	$74,587,83	$604,210,53	$548,166,65

Item 11 Miscellaneous

Give number of years in each course: liberal arts....., applied science....., architecture.....,
graduate....., education....., law....., medicine....., veterinary....., ..., ..., ...

Give number of students taking summer course: men..... women.....

Give number on teaching force in summer school: men..... women.....

Give total receipts for the summer school of 193 , $..... Total expenditures, $.....

Give number of university extension students: men..... women.....

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.*

being duly sworn, deposes and says that he is the presiding officer of.....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

b *President of* University of Nanking

Subscribed and sworn to
before me this.....day of.....193

.....
Notary Public

a This should equal the total receipts.
b Or corresponding officer.

July 27, 1935

INCORPORATED BY THE REGENTS OF THE UNIVERSITY OF THE STATE OF NEW YORK

UNIVERSITY OF NANKING

NANKING, CHINA

NEW YORK OFFICE
150 FIFTH AVENUE NEW YORK, N. Y.

AFFIDAVIT OF SECRETARY OF BOARD OF TRUSTEES

STATE OF NEW YORK)
) SS
COUNTY OF NEW YORK)

B. A. Garside, being duly sworn, deposes and says that he is the Secretary of the Board of Trustees of the University of Nanking, for which the attached report is made, that this report has been signed by the presiding officer of the institution, President Y. G. Chen, that the report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true, and that an exact copy of this report has been filed with the permanent records of the institution.

_____
Secretary of the Board of Trustees
University of Nanking

Subscribed and sworn to before me this day of August, 1935.

_____

File Copy 9/4/36

Universities

ANNUAL STATISTICAL REPORT OF THE TRUSTEES OF

University of Nanking Located at ..... N. Y.

for year ending June 30, 1936

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1936

Type of control (*check one*): State.....; city or district.....; county.....; church ✓ If church, affiliated with what religious denomination? Mission (union work); private, independent of church.....

Item 1

Days of regular classroom instruction including half-day sessions, excluding Saturdays and summer session: liberal arts 192, architecture....., education....., medicine....., applied science 192, graduate....., law....., ~~veterinary~~ agriculture 192, pharmacy.....; Number of Saturday sessions 36

Item 2 Faculty and employes

Names of officers June 30, 1936

President: Y. G. Chen B.A., M.A., Ph.D.

Registrar: S. I. Ho B.A., Docteur ès lettres

Secretary:

Deans — liberal arts: H. C. Liu B.A. M.A. Ph.D.
architecture:
education:
medicine:

applied science: H. R. Mei B.A. M.S. Ph.D.
graduate:
law:
veterinary:
Agriculture: C. N. Chang B.A. M.S.

How many officers of instruction were employed full time: men 4 women..... total 4

How many on part time: men..... women..... total none

Those employed part time were the equivalent of how many full time: men..... women..... total none

Number of officers employed in general administration (president, deans, registrars, financial officers, librarians and other officers, excluding clerks) men 12 women 3 total 15

[a] Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	18				10	2			2		30	2
Applied science	14				8				5		27	
Architecture												
Graduate												
Education												
Law												
Medicine												
Veterinary												
Agriculture	9				4				2		15	
[b] Total	41				22	2			9		72	2
Duplicates												
University total	41				22	2			9		72	2

[a] Excluding data for summer and university extension courses which should be reported under item 7.
[b] Besides the above there were 73 men and 3 women employed in organized research work.

B535-Ap36-100(14259)*

Item 3 Students

Insert in blank spaces under items 3 and 4 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degree.

Classes	Arts (B.A.)			Science a(B.S.)			Agriculture (B.S.)											
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	75	15	90	72	15	87	78	2	80									
Sophomore, 2d year	42	19	61	39	5	44	52	2	54									
Junior, 3d year	28	11	39	32	6	38	63	0	63									
Senior, 4th year	27	6	33	42	2	44	54	2	56									
Total	172	51	223	185	28	213	247	6	253									
Unclassified	8	26	34	15	10	25	7	2	9									
Graduate	13	4	17	6	1	7	–	–	–									
Grand total	193	81	274	206	39	245	254	8	262									

Men	Women	Total	Men	Women	Total	Men	Women	T

Number of above total attending full time: men 653 women 128 total 781; on part time: men.....women.....
total..... Those attending part time were the equivalent of how many full time: men.....women.....total.....
Number of students in military drill.....
Number of students preparing to teach: men.....women.....total.....

Item 4 Degrees conferred

	First Degrees on													Completion of Courses in Residence								
	B.A.	Science aB.S.	Agri B.S.																			
Men	21	37	49																			
Women	5	1	2																			
Total since last report	26	38	51																			

	Higher Degrees								
	On Examination								
	M.A.	M.S.	Ph.D.						Total
Men									
Women									
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Of the above how many received liberal arts college degrees with a major in:

Botany
Agriculture Economics
Chinese
Commerce and business
Economics
Education
Chemistry
Engineering (Electrical)
Agronomy
Fine arts (NOT music)
Foreign Language
Home economics
History
Industrial ~~arts~~ Chemistry
Horticulture
Journalism
Forestry
Library science
Mathematics
Music
Nursing
Political Science
Predentistry
Physics
Prelaw
Zoology
Premedicine

ing out degree. Under "Unclassified" report all students not taking a regular course. Do not include summer school or university extension students in the following classifications; data for these should be reported under item 7.

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total
																																	225	32	257
																																	133	26	159
																																	123	17	140
																																	123	10	133
																																	604	85	689
																																	30	38	68
																																	19	5	24
																																	653	128	781

Duplicates .....

University total.....

Total		
Men	Women	Total
225	32	257
133	26	159
123	17	140
123	10	133
604	85	689
30	38	68
19	5	24
653	128	781

																																			Total
																																			107
																																			8
																																			115

ollege degrees	First Degrees (Bachelor)		Master's Degrees		Doctor's Degrees	
	Men	Women	Men	Women	Men	Women
	4	1				
	9	1				
	2					
	10	3				
	1					
	8					
	10					
	20					
	1					
	3	1				
	14					
	13					
	4	1				
	2					
	4		xxx	xxx	xxx	xxx
	1		xxx	xxx	xxx	xxx
	1	1	xxx	xxx	xxx	xxx
			xxx	xxx	xxx	xxx
	107	8				

Item 5 Graduates

Number of students graduated this year without degrees:

Liberal arts, men 9, women 1; applied science, men....., women.....; architecture, men....., women.....; graduate, men....., women.....; education, men....., women.....; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women..... Agriculture Men 49 Women 0

Number of students graduated this year ~~with or~~ without degrees having specialized in teaching:

	Men	Women		Men	Women
Preschool work			Agriculture		
Kindergarten			Commerce and business		
Kindergarten-primary			Home economics		
Primary grades (1, 2, and 3)			Industrial arts		
Intermediate grades (4, 5, and 6)			Physical education or health		
Junior high schools (7, 8, and 9 or equivalent)			Public school art		
Elementary grades (1 to 8 or equivalent)			Public school music		
Senior or regular high schools (9 to 12 or equivalent)			School administration		
Rural schools (Rural Leader Jr. School)	49	0	School supervision		
Not specialized by type of school (Spl. Chinese)	9	1	Educational research		

Recipients of honorary degrees conferred without examination

Name	Degree	Residence

Item 6 Library

Number of volumes in library Chinese 109202 West. 24953; pamphlets 77180 Is your library free to the public for reference? Yes for lending? Yes Number of volumes issued for home use 95185

This should state entire circulation for the year. One book lent 10 times counts 10 not 1.

Item 7 Miscellaneous

Give number of years in each course: liberal arts 4, applied science 4, architecture, graduate, education, law, medicine, veterinary, Agric., 4,

Number of days session in summer courses

	Number of teachers			Number of students		
	Men	Women	Total	Men	Women	Total
Summer courses						
Extension courses: correspondence						
Extension courses: class extension						
Secondary or academic						

Affidavit of presiding officer

STATE OF NEW YORK
COUNTY OF New York } ss.

Dr. Y. G. Chen

being duly sworn, deposes and says that he is the presiding officer of University of Nanking for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

Y. G. Chen

[a]President of University of Nanking

Subscribed and sworn to before me this 4th day of September 1936

Elizabeth M. Cloud
Notary Public

NOTARY PUBLIC, NEW YORK COUNTY
New York Co. Clk's. No. 81, Reg. No. 7-C-233
(Certificate filed in New York County
Commission Expires March 30, 1937

a Or corresponding officer.

Sele Copy 9/4/36

ANNUAL FINANCIAL REPORT OF THE TRUSTEES OF

University of Nanking, Nanking China

FOR THE YEAR ENDING JUNE 30, 1936

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1936.

Explanations Applicable to the Financial Report

This financial report follows the form recommended by the National Committee on Standard Reports for Institutions of Higher Education. Table 1 represents a report drawn from the credit side of the balance sheet and is designed to show the nature and amount of the several classes of funds utilized by the institution. Table 2 shows the changes in the several classes of funds during the fiscal year. It is important that the balance of each class of funds shown in table 2 should agree with the amount of that class as reported in table 1. Table 3 shows the current income of the fiscal year and table 4 shows the current expenditures of the fiscal year.

Should any interpretation of tables 1 or 2 be required, reference may be made to pages 49 to 63 of Financial Reports of Colleges and Universities, published by the National Committee on Standard Reports, a copy of which has already been sent to your institution by the committee. For your guidance in preparing these tables and in preparing tables 3 and 4 the explanations of items are given on the last page of this report.

B521-Ap36-400(14250)*

All items reported in Chinese currency.

TABLE 1 — STATEMENT OF INSTITUTIONAL FUNDS AND LIABILITIES

	FUNDS[a]	LIABILITIES[b]	TOTAL
Current funds (item 1)			
a General	$ 4550.11	$	$
b Restricted			
Endowment funds (item 2)	2848834.76		
Funds functioning as endowment (item 3)	300000.00		
Annuity funds (item 4)			
Loan funds (loanable principal) (item 5)			
Plant funds			
a Funds invested in plant (item 6*a*)	731631.00		
b Plant funds unexpended (item 6*b*)			
Agency funds			
Undesignated funds			
TOTAL INSTITUTIONAL FUNDS AND LIABILITIES	$ 3469694.37	$	$

a Funds owned by the institution and utilized in its activities.
b Funds borrowed by the institution and utilized in its activities.

TABLE 2 — SCHEDULES SHOWING THE CHANGES DURING THE YEAR IN THE SEVERAL CLASSES OF FUNDS

Item 1 Statement of Current Funds, Showing a Summary of Current Income, Expenditures and Surplus

			TOTAL
Balance, beginning of year			
General (unrestricted) funds		$ 4776.79	
Restricted funds			$ 4776.79
Current income (See table 3)			
Educational and general	$ 949586.30		
Auxiliary enterprises and activities	31679.50		
Other noneducational income	12555.43	993821.73	
Current expenditures (See table 4)			
Educational and general	957468.67		
Auxiliary enterprises and activities	76773.31		
Other noneducational expenditures	12555.43	991747.41	
Excess or deficiency of income for year			2073.87
Other additions and deductions (net)			2300.00
Balance at end of year			4550.11
Consisting of[20]			
General (unrestricted) funds		4550.11	
Restricted funds			

Items 2, 3, 4 and 5. Statement of Nonexpendable Funds[1]

	ITEM 2 ENDOWMENT FUNDS	ITEM 3 FUNDS TEMPORARILY FUNCTIONING AS ENDOWMENT	ITEM 4 ANNUITY FUNDS	ITEM 5 LOAN FUNDS
Balance (invested and uninvested) in funds at beginning of year	$ 2848834.76	$ 200000.00	$	$
Additions during year:				
Receipts from:				
Public appropriations				
Private gifts and grants		100000.00		
Earnings and profit on investment credited to principal account				
Transfers from current funds to nonexpendable funds				
TOTAL	$ 2848834.76	$ 300000.00	$	$
Deductions during year (*specify*)				
Balance at end of year[20]	$ 2848834.76	$ 300000.00	$	$

TABLE 2 — *Continued*

Item 6a Statement of Funds Invested in Plant[2]

		TOTAL
Value of plant at beginning of year	$ 231631.00	
Additions during year		
TOTAL	$	
Deductions during year		
Value of plant at end of year (Details given below)		$ 731631.00
Less: Endowment funds invested in plant		
Loans outstanding against plant		
Net invested in plant at end of year[20]		$
VALUE OF PHYSICAL PLANT OWNED BY INSTITUTION: (detail of item above)		
Value of grounds		$ 767703.00
Value of all buildings		1755768.00
Value of all equipment, including libraries		793339.00
Value of all dormitories, included above		118900.00

Item 6b Statement of Unexpended Plant Funds[3]

Receipts for Capital Outlay — Plant Extension None		TOTAL
Balance in designated plant funds at beginning of year		$
Receipts during year:		
Public appropriations and tax levies:		
Federal	$	
State		
County		
City and district		
Private gifts, grants, and benefactions		
Other sources (earnings and profits on investments)		
Transfers or expenditures from current funds (not loans):		
From educational and general funds		
From auxiliary enterprises and activities funds		
Other receipts for plant extensions (describe):		
Loans for plant extension		
TOTAL RECEIPTS AND BALANCES (including transfers or expenditures from other funds)		$

Expenditures for Capital Outlay — Plant Extension[3] (If possible, include all capital expenditures below under expenditures from plant funds, although they have been included under table 4. Otherwise separately report the amounts spent from educational and general funds and from auxiliary enterprises funds during the year for capital outlays, plant extension and new equipment)	None	TOTAL
From plant funds or all funds for:		
Land	$	
New buildings		
Additions to existing buildings		
Improvements other than buildings		
New equipment		
From educational and general funds (if not included above)		
From auxiliary enterprises and activities funds (if not included above)		$
Loans paid from plant funds		
Balance in Designated Plant Funds at close of year[20]		$

Item 7 Agency Funds, and

Item 8 Undesignated Funds may be reported if held by the institution on forms similar to that used in reporting Items 2, 3, 4 and 5.

TABLE 3 — CURRENT INCOME[4]

	Income for Educational and General Purposes		TOTAL
	Student fees[6] (for matriculation, laboratory, library etc., but NOT including fees for auxiliary enterprises and activities, such as athletics, infirmary etc., given in items (21 to 28)		
1	Resident departments	$106915.73	
2	Extension and/or correspondence departments		$106915.73
	Endowment[7] (interest, including income from 1862, and other public and private endowments, but not including additions to principal of endowment funds):		
3	From federal endowment (1862 and other land grants)		
4	From other endowment for general purposes	26670.00	
5	From other endowment for restricted purposes	174245.72	200915.72
	Receipts from other public sources for current expenses:[8]		
6	Federal appropriations		
7	State appropriations and tax levies		
8	County appropriations and tax levies		
9	City or district appropriations or tax levies		
	Gifts and grants from private sources (including foundations, for current expenses):		
10	Permanent (recurring) grants from churches and boards	93359.22	
11	Other grants (not automatically recurring) from churches and boards	159482.96	
12	Estimated salary equivalent of nonsalaried personal service rendered		
13	Other gifts	303891.15	556733.33
	Sales and services of educational departments (gross income):[9]		
14	Agriculture	44189.45	
15	Dental school		
16	Others (*itemize*) (Equine shops, water, gas, movies)	15936.07	60125.52
	Receipts from other sources for educational and general purposes:[10]		
17	Interest on current funds	7000.00	
18	Net income from rented property (excluding residence halls)	17896.00	
19	Other sources		24896.00
20	TOTAL EDUCATIONAL AND GENERAL RECEIPTS (Transfer total to table 2.)	$	$949586.30

	Income for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including receipts from student fees for these purposes. Give figures even though not handled through college office.)	TOTAL
21	**Residence halls**	$12893.50
22	**Dining halls**	
23	**Student hospital** or infirmary	1458.00
24	**College bookstore**	
25	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams	4781.00
26	**Student unions**	8554.00
27	**Other activities**	4993.00
28	TOTAL (Transfer total to table 2.)	$31679.50

	Income to be Used for Noneducational Purposes[12] (excepting auxiliary enterprises and activities and capital outlays)		TOTAL
	Income from investments (interest):		
29	For annuities to beneficiaries (usually from funds subject to annuity)	$	
30	For fellowships, scholarships, and other student aid (not loans) when NO service is required in return		$2533.00
31	**From gifts** to be used for scholarships, student aid etc. (not loans) when NO service is required in return		10022.43
32	**Other receipts** for noneducational purposes		
33	TOTAL (Transfer total to table 2.)		$12555.43
34	TOTAL CURRENT INCOME	Chinese	$993871.43

TABLE 4 — EXPENDITURES FOR CURRENT PURPOSES[4]

	Expenditures for Educational and General Purposes (including equipment purchased from general current funds)		TOTAL
	General administration and expense:[13]		
35	General administrative offices	$33431.36	
36	General expense	5738.68	$39170.04
	Resident instruction and departmental research:[14]		
37	Colleges, schools and departments (including nonbudgeted research)	231747.89	
38	Organized activities relating to instructional departments, such as medical school hospitals, dental or legal clinics, creameries, museums etc.	304589.22	536837.14
	Organized research, separately budgeted:[15]		
39	Agricultural experiment station	270767.76	
40	Bureau of educational research		
41	Engineering experiment station		
42	Others	16453.02	287220.78
	Extension (all extension services and correspondence courses):[16]		
43	Agricultural	39590.72	
44	Engineering		
45	General university extension and correspondence courses		
46	Others		39590.72
47	**Libraries** (including salaries, other operating expenses and purchase of books and binding)[17]	20754.89	20754.89
	Operation and maintenance of physical plant, and other general services:[18]		
48	Physical plant	21007.32	
49	Other general services	7887.76	28895.10
50	TOTAL FOR EDUCATIONAL AND GENERAL PURPOSES (Transfer total to table 2.)	$	$957468.67
	Amount included above expended for:		
51	Administrative and professional salaries	$509805.13	
52	Other personal services (clerical, operation, and maintenance)	$42722.97	
53	For capital outlays (new equipment)	$29549.68	

	Expenditures for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including all expenditures for salaries, other operating expenses and capital outlays from current funds. Give figures even though not handled through college office.		TOTAL
54	**Residence halls**		$14750.30
55	**Dining halls**		
56	**Student hospital** or infirmary		1157.79
57	**College bookstore**		
58	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams		35177.33
59	**Student unions**		3780.40
60	**Other activities**		3517.79
61	TOTAL (Transfer total to table 2.)		$76723.31
	Amount included above expended for:		
62	Salaries and wages for personal services	$4598.55	
63	Capital outlay (new equipment)	$	

	Expenditures for Noneducational Purposes[19] (except auxiliary enterprises and capital outlays)		TOTAL
64	**Annuities**		$
65	**Interest on loans**		
66	**Financial campaigns**		
67	**Fellowships**, scholarships, and other student aid NOT involving services to institution or repayment		$12555.43
68	TOTAL (Transfer total to table 2.)		$12555.43
69	TOTAL EXPENDITURES FOR CURRENT PURPOSES	Chinese	$991747.41

Table 2

[1] **Statement of nonexpendable funds** (items 2, 3, 4, 5). This statement shows the changes of the principal in all funds used for the purpose of producing income. It begins with the balance at the beginning of the year of endowment funds and other funds used to produce income, additions and deductions during the year, and balance at the end of the year. Additions include any sums arising from gifts and grants from private sources, earnings and profits on investments to be added to principal, public appropriations and tax levies. They should not include receipts from the sale of investments, except the portion of such receipts which represents profit and which is to be added to the principal of the funds, or held as a reserve for gains and losses. Earnings on investments should not be included unless such earnings are to be added to the principal. Deductions may include losses on investments.

Note that provision is made for separate data for four types of nonexpendable funds: (2) Ordinary endowment either general or restricted from which the interest only can be used, (3) funds temporarily functioning as endowment, (4) funds held by the college which are subject to an annuity payment, and (5) funds from which either the interest, principal, or both can be loaned to be paid back with or without interest at some future date.

[2] **Plant values** (table 2 item 6*a*). This schedule includes a statement showing the change in value of plant and its gross and net value at the end of the year as well as the value of grounds, buildings, and equipment separately when available. Plant item should be carried in the accounts at cost until disposed of. If any other basis of valuation is used, that should be noted in this report.

[3] **Statement of unexpended plant funds** (table 2, item 6*b*). It is intended that this section shall include income to cover all expenditures for plant extension whether made from designated plant funds, educational and general funds, auxiliary enterprises and activities funds, or loans. If expenditures for capital outlays or equipment are made directly from other than plant funds, they will be included in the expenditures for those funds and included again here in plant funds for the purpose of bringing all plant income and expenditures together.

The statements have therefore been set up in such a way as to show the capital expenditures in each fund as the amount which should be included in both the receipts and expenditures side of the plant extension statement.

Include in this section, if possible, expenditures for all capital outlays whether made from designated plant funds or from other funds.

Table 3

[4] **Basis of reporting receipts and expenditures.** Where the accounts are kept on a cash basis as to income, meaning that an item is considered income when it is received in cash or made available to the institution in a public treasury, income should be reported on that basis. Under those conditions, cash receipts which do not increase expendable fund balances should be omitted from the statement of income. Examples of such items are money borrowed and sale of investments. Receipts representing additions to loan funds, endowment funds and funds for physical plant extension should appear in the statements of those funds and not as current income.

Where the accounts are kept on an accrual basis as to income, meaning that an item is set up as income when it becomes due or when a bill is rendered for it, the income may be reported on that basis. Under such circumstances, income should be conservatively reported and an allowance should be made for maximum losses through inability to collect.

Expenditures should be accounted for and reported on such a basis as to take into the accounts all approved bills for material received and service rendered during the period covered. If any such bills remain unpaid at the date of the report, they should in any event be entered as expenses and set up as accounts payable in the balance sheet. Payment of loans, purchase of investments, purchase of materials for general storerooms charged to inventory accounts of those storerooms, and labor and material charged to work in process accounts should not be included as expenditures.

[5] **Statement of current receipts.** In this statement should be included all income of the fiscal period of both restricted and general funds. If accounts are kept on the accrual basis, current income may be reported on that basis; otherwise income should be reported on a cash basis.

[6] **Student fees** (lines 1 and 2). Under this caption is to be entered the amount received in cash from all general and specific fees assessed against students after deducting refunds. Charges for room and board in residence and dining halls should not be included here. Amounts collected to support specific activities and paid over to those activities should be deducted from total collections before income from student fees is entered in the report. Where scholarships are granted out of current revenues, student fees and room and board revenue should **include income at the customary rates** for the services donated to scholarship students and a similar amount should be set up as an expenditure under "expenditures for other noneducational purposes" for fellowships, scholarships etc. Scholarships which consist of remission of fees or tuition may be treated as deductions from fee income as the student in this case is not charged the full fee.

[7] **Endowments** (lines 3 to 5). This heading includes receipts from earnings of all endowment funds, income from which can be used for educational or general purposes, except amounts which are proper accretions to the principal of those funds.

[8] **Public appropriations and tax levies** (lines 6 to 9). There should be included hereunder all amounts received from or made available by governmental sources out of governmental, and not institutional, revenues, which are expendable for current purposes and which are not specifically appropriated for physical plant extensions or additions to permanent funds.

[9] **Sales and services of educational departments** (lines 14 to 16). Here will be included gross income of all enterprises operated in connection with educational divisions of the institution and as a necessary part of the work of these divisions, such as the medical school hospital, dental clinic, dairy creamery and home economics cafeteria.

[10] **Other sources** (lines 17 to 19). All items of educational and general income not covered under the preceding headings should be included under "other sources." The important items should be listed separately.

[11] **Statement of auxiliary enterprises and activities** (lines 21 to 28). Under this heading are included those enterprises which are not directly related to the educational activities of the institution but exist solely for the purpose of serving the student body or faculty. These enterprises include residence halls, dining halls, infirmary (unless handled as a part of health service), bookstore and laundry (when primarily for service of students and faculty) and their income is principally in the form of cash. They render service to students and perhaps others and are distinct from activities operated by institutional departments. These enterprises are ordinarily self-supporting. Their gross income should be stated after deducting refunds of payments returned. This income should not be included with educational income, however, unless the net income is used to support the educational budget. In that case, the net income may be transferred to the educational and general fund receipts. The same comment applies to expenditures for these activities (lines 54 to 63).

Recreational activities, such as athletics and union, are also included under this heading. If these activities are not handled through the university treasury they should nevertheless be included.

Income and expenditures of intercollegiate athletics should be separately stated, the only exception being the condition in which all expense is an integral part of the Department of Physical Education. There should be deducted from gross receipts the share of other schools in the respective games.

Under expenditures include share of operation and maintenance of physical plant or other general expense when so distributed.

[12] **Income to be used for noneducational purposes** (lines 29 to 33). Under this heading include income which is to be applied directly toward noneducational expenses other than auxiliary enterprises and activities such as:

(*a*) Annuities to beneficiaries of annuity gift funds.

(*b*) Fellowships, scholarships, and other student aid (not loans) when no service is required. A scholarship, or similar payment, to a student or fellow is **not** an "**educational expenditure for scholarships etc.**" It is either (1) a loan if it has to be paid back and therefore is not an expenditure at all, or (2) a payment for whatever type of service the recipient has to render and not a payment **for scholarships**, or (3) a noneducational expenditure for a scholarship if the recipient does not have to repay it or render any service. It is a gift of the college to the student. The student may use it to pay his tuition, in which case the educational expenditure is made from money received from student fees for tuition. Therefore any income to be used for scholarships of type (3) is income for noneducational purposes.

Table 4

[13] **General administration and expense** (lines 35 and 36). Under this heading should be included all expense of the general executive and administrative offices of the institution, also all expenses which are of a general character and which do not relate to any specific division of the institution, not including, however, the expenditures of the general library or the operation and maintenance of the physical plant.

[14] **Resident instruction and departmental research** (lines 37 and 38). Under this heading should be included all expenditures on account of instructional departments of the institution, including salaries, office expense and equipment, laboratory expense and equipment, and other expenses. There should be included salaries of college deans, faculty, clerks and technicians. Amounts reported under this heading will include any expenditures for research which are not separately budgeted and accounted for. Expenditures for separately organized research will appear under lines 39 to 42.

[15] **Organized research** (lines 39 to 42). Include here as separate units such organizations for research purposes as research bureaus, research institutes, experiment stations and projects separately supported.

[16] **Extension** (lines 43 to 46). This section will include all divisions which do extension work, such as the following: Credit courses; lectures, demonstrations, short courses (noncredit); radio; correspondence work.

[17] **Libraries** (line 47). Under this heading should be included the total expenditures of the institution for library purposes, including both the general library and all departmental libraries. **These should be included:** Salaries, other operating expenses, purchase of books and binding. Law libraries should be included here if possible.

[18] **Operation and maintenance of physical plant and general services** (lines 48 to 49). Under this heading should be included all expenditures for the operation and maintenance of the physical plant of the entire institution, and miscellaneous general services of an operating character not elsewhere charged. Gross figures should be shown in each case **less amounts charged to service enterprises** or other items.

[19] **Noneducational expenses** (lines 64 to 67). Under this heading include expenditures from current funds on account of items which do not relate to the educational work of the institution, such as:

(*a*) **Annuities.** Here include amount paid to beneficiaries of annuity funds.

(*b*) **Interest on loans.** Here include sums paid for interest on current funds and for interest on capital loans not covered by income from property on which carried.

(*c*) **Financial campaign.** Here include the expense of campaign for the purpose of raising funds (expense of regular and continuous publicity should be included under "general expense").

(*d*) **Fellowships, scholarships, student aid and prizes.** Under this heading should be entered total expenditures from all funds on account of subsidies to students for fellowships, scholarships, or prizes, where service to the institution is not required, and repayment is not required. If teaching service is required, these items should be included under line 37. Prizes paid from departmental or general funds may be considered educational expense and included in line 37.

[20] The balance of each class of fund as reported in table 2 should agree with balance reported in table 1.

Affidavit of presiding officer

STATE OF NEW YORK
COUNTY OF New York } ss.

Dr. Y. G. Chen

being duly sworn, deposes and says that he is the presiding officer of University of Nanking for which the foregoing report is made. That said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

Y. G. Chen

President of University of Nanking

Subscribed and sworn to
before me this 4th day of September 1936

Elizabeth M. Cloud
Notary Public

NOTARY PUBLIC, NEW YORK COUNTY
New York Co. Clk's. No. 81, Reg. No. 7-C-233
Certificate filed in New York County
Commission Expires March 30, 1937

ANNUAL FINANCIAL REPORT OF THE TRUSTEES OF

University of Nanking, Nanking, China

FOR THE YEAR ENDING JUNE 30, 1937

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1937.

Explanations Applicable to the Financial Report

This financial report follows the form recommended by the National Committee on Standard Reports for Institutions of Higher Education. Table 1 represents a report drawn from the credit side of the balance sheet and is designed to show the nature and amount of the several classes of funds utilized by the institution. Table 2 shows the changes in the several classes of funds during the fiscal year. It is important that the balance of each class of funds shown in table 2 should agree with the amount of that class as reported in table 1. Table 3 shows the current income of the fiscal year and table 4 shows the current expenditures of the fiscal year.

Should any interpretation of tables 1 or 2 be required, reference may be made to pages 49 to 63 of Financial Reports of Colleges and Universities, published by the National Committee on Standard Reports, a copy of which has already been sent to your institution by the committee. For your guidance in preparing these tables and in preparing tables 3 and 4 the explanations of items are given on the last page of this report.

B613-Ap37-400(15240)*

all funds in Chinese currency.

TABLE 1 — STATEMENT OF INSTITUTIONAL FUNDS AND LIABILITIES

	FUNDS[a]	*LIABILITIES[b]	TOTAL
Current funds (item 1)			
General	$ 3528.64	$	$
Restricted			
Endowment funds (item 2)	2848834.46		
Funds functioning as endowment (item 3)	60000.00		
Annuity funds (item 4)			
Loan funds (loanable principal) (item 5)			
Plant funds			
Funds invested in plant (item 6a)	2544310.00		
Plant funds unexpended (item 6b)			
Agency funds			
Undesignated funds			
TOTAL INSTITUTIONAL FUNDS AND LIABILITIES	$5456677.90	$	$

a Funds owned by the institution and utilized in its activities.
b Funds borrowed by the institution and utilized in its activities.
* Accumulated deficits. The foregoing table is drawn from the credit side of the balance sheet. Any fund balance reported under item 1—General above represents current general fund surplus. This table makes no provision for reporting deficits since these are ordinarily shown as debits on balance sheet. If there was an accumulated deficit at the close of the year, indicate the amount: $. The accumulated deficit should appear as a minus quantity in reporting current general fund balances in table 2, item 1.

TABLE 2 — SCHEDULES SHOWING THE CHANGES DURING THE YEAR IN THE SEVERAL CLASSES OF FUNDS

Item 1 Statement of Current Funds, Showing a Summary of Current Income, Expenditures and Surplus

			TOTAL
Balance, beginning of year			
General (unrestricted) funds		$ 4550.11	
Restricted funds			$ 4550.11
Current income (See table 3)			
Educational and general	$1241748.70		
Auxiliary enterprises and activities	35145.35		
Other noneducational income	10367.24	1287261.29	
Current expenditures (See table 4)			
Educational and general	1236617.74		
Auxiliary enterprises and activities	37464.78		
Other noneducational expenditures	4705.24	1288787.76	
Excess or deficiency of income for year			1021.47
Other additions and deductions (net)			
Balance at end of year			3528.64
Consisting of[20]			
General (unrestricted) funds		3528.64	
Restricted funds			

Items 2, 3, 4 and 5. Statement of Nonexpendable Funds[1]

	ITEM 2 ENDOWMENT FUNDS	ITEM 3 FUNDS TEMPORARILY FUNCTIONING AS ENDOWMENT	ITEM 4 ANNUITY FUNDS	ITEM 5 LOAN FUNDS
Balance (invested and uninvested) in funds at beginning of year	$2848834.46	7.V. $300000.00	$	$
Additions during year:				
Receipts from:				
Public appropriations				
Private gifts and grants				
Earnings and profit on investment credited to principal account				
Transfers from current funds to nonexpendable funds				
TOTAL	$2848834.46	$300000.00	$	$
Deductions during year (*specify*) Library		240000.00		
Balance at end of year[20]	$2848834.46	$ 60000.00	$	$

TABLE 2 — *Continued*

Item 6a Statement of Funds Invested in Plant[2]

		TOTAL
Value of plant at beginning of year	$2316310.00	
Additions during year Library 168000 Tao Ching Dorm. 30000. Lab. 30000.	228000.00	
TOTAL	$2544310.00	
Deductions during year		
Value of plant at end of year (Details given below)		$2544310.00
Less: Endowment funds invested in plant		
Loans outstanding against plant		$
Net invested in plant at end of year[20]		
VALUE OF PHYSICAL PLANT OWNED BY INSTITUTION: (detail of item above)		
Value of grounds		$767703.00
Value of all buildings		1334368.00
Value of all equipment, including libraries		793339.00
Value of all dormitories, included above		148900.00

Item 6b Statement of Unexpended Plant Funds[3]

Receipts for Capital Outlay — Plant Extension	None	TOTAL
Balance in designated plant funds at beginning of year		$
Receipts during year:		
Public appropriations and tax levies:		
Federal	$	
State		
County		
City and district		
Private gifts, grants, and benefactions		
Other sources (earnings and profits on investments)		
Transfers or expenditures from current funds (not loans):		
From educational and general funds		
From auxiliary enterprises and activities funds		
Other receipts for plant extensions (describe):		
Loans for plant extension		
TOTAL RECEIPTS AND BALANCES (including transfers or expenditures from other funds)		$

Expenditures for Capital Outlay — Plant Extension[3] (If possible, include all capital expenditures below under expenditures from plant funds, although they have been included under table 4. Otherwise separately report the amounts spent from educational and general funds and from auxiliary enterprises funds during the year for capital outlays, plant extension and new equipment)		TOTAL
From plant funds or all funds for:		
Land	$	
New buildings Lib. Bldg. 7.V. 240000. actual value	168000.00	
Additions to existing buildings		
Improvements other than buildings		
New equipment		
From educational and general funds (if not included above)		
From auxiliary enterprises and activities funds (if not included above)		$
Loans paid from plant funds		
Balance in Designated Plant Funds at close of year[20] 7.V.		$ 60000.00

Item 7 Agency Funds, and

Item 8 Undesignated Funds may be reported if held by the institution on forms similar to that used in reporting Items 2, 3, 4 and 5.

TABLE 3 — CURRENT INCOME[4, 5]

	Income for Educational and General Purposes		TOTAL
	Student fees[6] (for matriculation, laboratory, library etc., but NOT including fees for auxiliary enterprises and activities, such as athletics, infirmary etc., given in items (21 to 28)		
1	Resident departments	$ 101450.08	$ 101450.08
2	Extension and/or correspondence departments	—	
	Endowment[7] (interest, including income from 1862, and other public and private endowments, but not including additions to principal of endowment funds):		
3	From federal endowment (1862 and other land grants)	—	
4	From other endowment for general purposes	46774.75	235350.75
5	From other endowment for restricted purposes	189176.00	
	Receipts from other public sources for current expenses:[8]		
6	Federal appropriations		
7	State appropriations and tax levies		
8	County appropriations and tax levies		—
9	City or district appropriations or tax levies		
	Gifts and grants from private sources (including foundations, for current expenses):		
10	Permanent (recurring) grants from churches and boards	117907.50	
11	Other grants (not automatically recurring) from churches and boards	187133.59	
12	Estimated salary equivalent of nonsalaried personal service rendered	—	
13	Other gifts	403591.73	708637.37
	Sales and services of educational departments (gross income):[9]		
14	Agriculture	113401.79	
15	Dental school		
16	Others (*itemize*)	19270.98	137672.77
	Receipts from other sources for educational and general purposes:[10]		
17	Interest on current funds	1572.08	
18	Net income from rented property (excluding residence halls)	17039.50	
19	Other sources	45031.20	63642.78
20	TOTAL EDUCATIONAL AND GENERAL RECEIPTS (Transfer total to table 2.)	$	$1241748.70

	Income for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including receipts from student fees for these purposes. Give figures even though not handled through college office.)	TOTAL
21	**Residence halls**	$ 17759.20
22	**Dining halls**	
23	**Student hospital** or infirmary	1253.25
24	**College bookstore**	
25	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams	3527.43
26	**Student unions**	1637.00
27	**Other activities**	10973.47
28	TOTAL (Transfer total to table 2.)	$ 35145.35

	Income to be Used for Noneducational Purposes[12] (excepting auxiliary enterprises and activities and capital outlays)		TOTAL
	Income from investments (interest):		
29	For annuities to beneficiaries (usually from funds subject to annuity)	$	
30	For fellowships, scholarships, and other student aid (not loans) when NO service is required in return		$
31	**From gifts** to be used for scholarships, student aid etc. (not loans) when NO service is required in return		10367.24
32	**Other receipts** for noneducational purposes		
33	TOTAL (Transfer total to table 2.)		$ 10367.24
34	TOTAL CURRENT INCOME		$ 1287761.29

TABLE 4 — EXPENDITURES FOR CURRENT PURPOSES[4]

	Expenditures for Educational and General Purposes (including equipment purchased from general current funds)		TOTAL
	General administration and expense:[13]		
35	General administrative offices	$ 41004.57	
36	General expense	5363.38	$ 46367.90
	Resident instruction and departmental research:[14]		
37	Colleges, schools and departments (including nonbudgeted research)	266788.61	
38	Organized activities relating to instructional departments, such as medical school hospitals, dental or legal clinics, creameries, museums etc.	438000.99	704789.60
	Organized research, separately budgeted:[15]		
39	Agricultural experiment station	265377.79	
40	Bureau of educational research	—	
41	Engineering experiment station	—	
42	Others	111231.56	376609.35
	Extension (all extension services and correspondence courses):[16]		
43	Agricultural	51666.55	
44	Engineering		
45	General university extension and correspondence courses		
46	Others		51666.55
47	**Libraries** (including salaries, other operating expenses and purchase of books and binding)[17]	27524.02	27524.02
	Operation and maintenance of physical plant, and other general services:[18]		
48	Physical plant	26455.55	
49	Other general services	3199.77	29655.32
50	TOTAL FOR EDUCATIONAL AND GENERAL PURPOSES (Transfer total to table 2.)	$	$ 1736612.74
	Amount included above expended for:		
51	Administrative and professional salaries	$ 39045.25	
52	Other personal services (clerical, operation, and maintenance)	$ 5635.69	
53	For capital outlays (new equipment)	$ 26058.65	

	Expenditures for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including all expenditures for salaries, other operating expenses and capital outlays from current funds. Give figures even though not handled through college office.		TOTAL
54	**Residence halls**		$ 16358.40
55	**Dining halls**		
56	**Student hospital** or infirmary		1253.25
57	**College bookstore**		
58	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams		3527.43
59	**Student unions**		1637.00
60	**Other activities**		14693.70
61	TOTAL (Transfer total to table 2.)		$ 37464.78
	Amount included above expended for:		
62	Salaries and wages for personal services	$ 4958.10	
63	Capital outlay (new equipment)	$	

	Expenditures for Noneducational Purposes[19] (except auxiliary enterprises and capital outlays)	TOTAL
64	**Annuities**	$
65	**Interest on loans**	
66	**Financial campaigns**	
67	**Fellowships**, scholarships, and other student aid NOT involving services to institution or repayment	$ 14205.24
68	TOTAL (Transfer total to table 2.)	$ 14205.24
69	TOTAL EXPENDITURES FOR CURRENT PURPOSES	$ 1788282.76

Table 2

[1] **Statement of nonexpendable funds** (items 2, 3, 4, 5). This statement shows the changes of the principal in all funds used for the purpose of producing income. It begins with the balance at the beginning of the year of endowment funds and other funds used to produce income, additions and deductions during the year, and balance at the end of the year. Additions include any sums arising from gifts and grants from private sources, earnings and profits on investments to be added to principal, public appropriations and tax levies. They should not include receipts from the sale of investments, except the portion of such receipts which represents profit and which is to be added to the principal of the funds, or held as a reserve for gains and losses. Earnings on investments should not be included unless such earnings are to be added to the principal. Deductions may include losses on investments.

Note that provision is made for separate data for four types of nonexpendable funds: (2) Ordinary endowment either general or restricted from which the interest only can be used, (3) funds temporarily functioning as endowment, (4) funds held by the college which are subject to an annuity payment, and (5) funds from which either the interest, principal, or both can be loaned to be paid back with or without interest at some future date.

[2] **Plant values** (table 2 item 6*a*). This schedule includes a statement showing the change in value of plant and its gross and net value at the end of the year as well as the value of grounds, buildings, and equipment separately when available. Plant item should be carried in the accounts at cost until disposed of. If any other basis of valuation is used, that should be noted in this report.

[3] **Statement of unexpended plant funds** (table 2, item 6*b*). It is intended that this section shall include income to cover all expenditures for plant extension whether made from designated plant funds, educational and general funds, auxiliary enterprises and activities funds, or loans. If expenditures for capital outlays or equipment are made directly from other than plant funds, they will be included in the expenditures for those funds and included again here in plant funds for the purpose of bringing all plant income and expenditures together.

The statements have therefore been set up in such a way as to show the capital expenditures in each fund as the amount which should be included in both the receipts and expenditures side of the plant extension statement.

Include in this section, if possible, expenditures for all capital outlays whether made from designated plant funds or from other funds.

Table 3

[4] **Basis of reporting receipts and expenditures.** Where the accounts are kept on a cash basis as to income, meaning that an item is considered income when it is received in cash or made available to the institution in a public treasury, income should be reported on that basis. Under those conditions, cash receipts which do not increase expendable fund balances should be omitted from the statement of income. Examples of such items are money borrowed and sale of investments. Receipts representing additions to loan funds, endowment funds and funds for physical plant extension should appear in the statements of those funds and not as current income.

Where the accounts are kept on an accrual basis as to income, meaning that an item is set up as income when it becomes due or when a bill is rendered for it, the income may be reported on that basis. Under such circumstances, income should be conservatively reported and an allowance should be made for maximum losses through inability to collect.

Expenditures should be accounted for and reported on such a basis as to take into the accounts all approved bills for material received and service rendered during the period covered. If any such bills remain unpaid at the date of the report, they should in any event be entered as expenses and set up as accounts payable in the balance sheet. Payment of loans, purchase of investments, purchase of materials for general storerooms charged to inventory accounts of those storerooms, and labor and material charged to work in process accounts should not be included as expenditures.

[5] **Statement of current receipts.** In this statement should be included all income of the fiscal period of both restricted and general funds. If accounts are kept on the accrual basis, current income may be reported on that basis; otherwise income should be reported on a cash basis.

[6] **Student fees** (lines 1 and 2). Under this caption is to be entered the amount received in cash from all general and specific fees assessed against students after deducting refunds. Charges for room and board in residence and dining halls should not be included here. Amounts collected to support specific activities and paid over to those activities should be deducted from total collections before income from student fees is entered in the report. Where scholarships are granted out of current revenues, student fees and room and board revenue should **include income at the customary rates** for the services donated to scholarship students and a similar amount should be set up as an expenditure under "expenditures for other noneducational purposes" for fellowships, scholarships etc. Scholarships which consist of remission of fees or tuition may be treated as deductions from fee income as the student in this case is not charged the full fee.

[7] **Endowments** (lines 3 to 5). This heading includes receipts from earnings of all endowment funds, income from which can be used for educational or general purposes, except amounts which are proper accretions to the principal of those funds.

[8] **Public appropriations and tax levies** (lines 6 to 9). There should be included hereunder all amounts received from or made available by governmental sources out of governmental, and not institutional, revenues which are expendable for current purposes and which are not specifically appropriated for physical plant extensions or additions to permanent funds.

[9] **Sales and services of educational departments** (lines 14 to 16). Here will be included gross income of all enterprises operated in connection with educational divisions of the institution and as a necessary part of the work of these divisions, such as the medical school hospital, dental clinic, dairy creamery and home economics cafeteria.

[10] **Other sources** (lines 17 to 19). All items of educational and general income not covered under the preceding headings should be included under "other sources." The important items should be listed separately.

[11] **Statement of auxiliary enterprises and activities** (lines 21 to 28). Under this heading are included those enterprises which are not directly related to the educational activities of the institution but exist solely for the purpose of serving the student body or faculty. These enterprises include residence halls, dining halls, infirmary (unless handled as a part of health service), bookstore and laundry (when primarily for service of students and faculty) and their income is principally in the form of cash. They render service to students and perhaps others and are distinct from activities operated by institutional departments. These enterprises are ordinarily self-supporting. Their gross income should be stated after deducting refunds of payments returned. This income should not be included with educational income, however, unless the net income is used to support the educational budget. In that case, the net income may be transferred to the educational and general fund receipts. The same comment applies to expenditures for these activities (lines 54 to 63).

Recreational activities, such as athletics and union, are also included under this heading. If these activities are not handled through the university treasury they should nevertheless be included.

Income and expenditures of intercollegiate athletics should be separately stated, the only exception being the condition in which all expense is an integral part of the Department of Physical Education. There should be deducted from gross receipts the share of other schools in the respective games.

Under expenditures include share of operation and maintenance of physical plant or other general expense when so distributed.

[12] **Income to be used for noneducational purposes** (lines 29 to 33). Under this heading include income which is to be applied directly toward noneducational expenses other than auxiliary enterprises and activities such as:

(*a*) Annuities to beneficiaries of annuity gift funds.

(*b*) Fellowships, scholarships, and other student aid (not loans) when no service is required. A scholarship, or similar payment, to a student or fellow is **not** an "**educational expenditure for scholarships etc.**" It is either (1) a loan if it has to be paid back and therefore is not an expenditure at all, or (2) a payment for whatever type of service the recipient has to render and not a payment **for scholarships**, or (3) a noneducational expenditure for a scholarship if the recipient does not have to repay it or render any service. It is a gift of the college to the student. The student may use it to pay his tuition, in which case the educational expenditure is made from money received from student fees for tuition. Therefore any income to be used for scholarships of type (3) is income for noneducational purposes.

Table 4

[13] **General administration and expense** (lines 35 and 36). Under this heading should be included all expense of the general executive and administrative offices of the institution, also all expenses which are of a general character and which do not relate to any specific division of the institution, not including, however, the expenditures of the general library or the operation and maintenance of the physical plant.

[14] **Resident instruction and departmental research** (lines 37 and 38). Under this heading should be included all expenditures on account of instructional departments of the institution, including salaries, office expense and equipment, laboratory expense and equipment, and other expenses. There should be included salaries of college deans, faculty, clerks and technicians. Amounts reported under this heading will include any expenditures for research which are not separately budgeted and accounted for. Expenditures for separately organized research will appear under lines 39 to 42.

[15] **Organized research** (lines 39 to 42). Include here as separate units such organizations for research purposes as research bureaus, research institutes, experiment stations and projects separately supported.

[16] **Extension** (lines 43 to 46). This section will include all divisions which do extension work, such as the following: Credit courses; lectures, demonstrations, short courses (noncredit); radio; correspondence work.

[17] **Libraries** (line 47). Under this heading should be included the total expenditures of the institution for library purposes, including both the general library and all departmental libraries. **These should be included:** Salaries, other operating expenses, purchase of books and binding. Law libraries should be included here if possible.

[18] **Operation and maintenance of physical plant and general services** (lines 48 to 49). Under this heading should be included all expenditures for the operation and maintenance of the physical plant of the entire institution, and miscellaneous general services of an operating character not elsewhere charged. Gross figures should be shown in each case **less amounts charged to service enterprises** or other items.

[19] **Noneducational expenses** (lines 64 to 67). Under this heading include expenditures from current funds on account of items which do not relate to the educational work of the institution, such as:

(*a*) **Annuities.** Here include amount paid to beneficiaries of annuity funds.

(*b*) **Interest on loans.** Here include sums paid for interest on current funds and for interest on capital loans not covered by income from property on which carried.

(*c*) **Financial campaign.** Here include the expense of campaign for the purpose of raising funds (expense of regular and continuous publicity should be included under "general expense").

(*d*) **Fellowships, scholarships, student aid and prizes.** Under this heading should be entered total expenditures from all funds on account of subsidies to students for fellowships, scholarships, or prizes, where service to the institution is not required, and repayment is not required. If teaching service is required, these items should be included under line 37. Prizes paid from departmental or general funds may be considered educational expense and included in line 37.

[20] The balance of each class of fund as reported in table 2 should agree with balance reported in table 1.

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. That said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

President of .....

Subscribed and sworn to
before me this.....day of.....1937

.....

Notary Public

Universities

ANNUAL STATISTICAL REPORT OF THE TRUSTEES OF

University of Nanking Located at Nanking, China N. Y.

for year ending June 30, 1938 Temporarily at Chengtu, China

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1938

Type of control (*check one*): State.....; city or district.....; county.....; church x If church, affiliated with what religious denomination? .....; private, independent of church.....

Item 1

Days of regular classroom instruction including half-day sessions, excluding Saturdays and summer session: liberal arts 139 days, agriculture 139, education....., medicine....., ~~applied~~ science 139, graduate....., law....., veterinary....., pharmacy...... Number of Saturday sessions Included - Note: Due to Japanese war much time was lost in actual class days. The work was made up by special assignments and written papers.

Item 2 Faculty and employes

Names of officers June 30, 1938

President Yu-gwan Chen

Registrar Siang-fang Ko

Secretary Tsing-yuen Ni

Deans — liberal arts Kuoh-chuin Liu ~~applied~~ science Hsial-sen Wei

agriculture Chi-wen Chang graduate

education law

medicine veterinary

How many officers of instruction were employed full time: men 57 women 1½ total 58½

How many on part time: men 9 women total 9

Those employed part time were the equivalent of how many full time: men 3 3/4 women total

Number of officers employed in general administration (president, deans, registrars, financial officers, librarians and other officers, excluding clerks) men 9 women 3 total 12

[a]Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	7½		2	1½	7½						17	1½
Applied science	10 3/4		3		3½				9½		26 3/4	
Architecture	9		5						3		17	
Graduate												
Education												
Law												
Medicine												
Veterinary												
[b]*Total*	27¼											
Duplicates												
University total	27¼		10	1½	11				12½		60 3/4	1½

a Excluding data for summer and university extension courses which should be reported under item 7.
b Besides the above there were ..... men and ..... women employed in organized research work.

B675-Ap38-100(16243)*

Item 3 Students

Insert in blank spaces under items 3 and 4 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degre

Classes	Arts (B.A.)			Science a(B.S.)														
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	15	4	19	28	1	29	27		27	3	1	4						
Sophomore, 2d year	8	1	9	9	1	10	18		18	2	1	3						
Junior, 3d year	6	2	8	11	3	14	32	2	34									
Senior, 4th year	10	3	13	13	2	15	36	1	37									
Total	39	10	49	61	7	68	113	3	116	5	2	7						
Unclassified	3	7	10	10	9	19	2	1	3									
Graduate	1		1	3	1	4	4		4									
Grand total	43	17	60	74	17	91	119	4	123	5	2	7						

Men	Women	Total	Men	Women	Total	Men	Women

Number of above total attending full time: men 226 women 23 total 249; on part time: men 15 women 17 total 32. Those attending part time were the equivalent of how many full time: men ..... women ..... total .....

Number of students in military drill 21

Number of students preparing to teach: men ..... women ..... total .....

Item 4 Degrees conferred

	First Degrees on													Completion of Courses in Residence								
	B.A.	aB.S.																				
Men	13	19	37																			
Women	2	4																				
Total since last report	15	23	37																			

	Higher Degrees								
	On Examination								
	M.A.	M.S.	Ph.D.	M.S. Agr.					Total
Men		1		3					4
Women									
Total since last report		1		3					4

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course,

Of the above how many received liberal arts college degrees with a major in:

Agricultural Economics
Agronomy
Botany
Chemistry
Economics
Electrical Engineering
Forestry
Horticulture
Ind. Chemistry
Physics
Political Science
Sociology
Zoology

by crossing out degree. Under "Unclassified" report all students not taking a regular course. Do not include summer school or university extension students in the following classifications; data for these should be reported under item 7.

																															Total		
Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
																															73	6	79
																															37	3	40
																															49	7	56
																															59	6	65
																															218	22	240
																															15	17	32
																															8	1	9
																															241	40	281

	Men	Women	Total
Duplicates			
University total	241	40	281

											Total

ral arts college degrees
:

	First Degrees (Bachelor)		Master's Degrees		Doctor's Degrees	
	Men	Women	Men	Women	Men	Women
ics	17		3			
	11					
	3					
	3	3	1			
	9					
ing	4					
	3					
	3					
	7					
	4					
	3					
	1	2	x x x	x x x	x x x	x x x
	1	1	x x x	x x x	x x x	x x x
			x x x	x x x	x x x	x x x
	69	6				

Item 5 Graduates

Number of students graduated this year without degrees:

Liberal arts, men.........., women..........; applied science, men.........., women..........; architecture, men.........., women..........; graduate, men.........., women..........; education, men.........., women..........; law, men.........., women..........; medicine, men.........., women..........; veterinary, men.........., women..........

Number of students graduated this year with or without degrees having specialized in teaching:

	Men	Women		Men	Women
Preschool work			Agriculture		
Kindergarten			Commerce and business		
Kindergarten-primary			Home economics		
Primary grades (1, 2 and 3)			Industrial arts		
Intermediate grades (4, 5 and 6)			Physical education or health		
Junior high schools (7, 8 and 9 or equivalent)			Public school art		
Elementary grades (1 to 8 or equivalent)			Public school music		
Senior or regular high schools (9 to 12 or equivalent)			School administration		
Rural schools			School supervision		
Not specialized by type of school			Educational research		

Recipients of honorary degrees conferred without examination

Name	Degree	Residence

Item 6 Library

Chinese 118,828
Western 26,395

Number of volumes in library 1; pamphlets 86,981. Is your library free to the public for reference? Yes for lending? Yes Number of volumes issued for home use 4,745

This should state entire circulation for the year. One book lent 10 times counts 10 not 1.

Item 7 Miscellaneous

Give number of years in each course: liberal arts 4, ~~applied~~ science 4, ~~architecture~~ agriculture 4, graduate ....., education ....., law ....., medicine ....., veterinary ....., ..., ..., ...

Number of days session in summer courses .....

	Number of teachers			Number of students		
	Men	Women	Total	Men	Women	Total
Summer courses						
Extension courses: correspondence						
Extension courses: class extension						
Secondary or academic						

Affidavit of presiding officer

STATE OF NEW YORK
COUNTY OF ..... } ss.

being duly sworn, deposes and says that he is the presiding officer of ..... for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

President of .....[a]

Subscribed and sworn to
before me this ..... day of 1938

Notary Public

[a] Or corresponding officer.

ANNUAL FINANCIAL REPORT OF THE TRUSTEES OF

University of Nanking

FOR THE YEAR ENDING JUNE 30, 1938

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1938.

Explanations Applicable to the Financial Report

This financial report follows the form recommended by the National Committee on Standard Reports for Institutions of Higher Education. Table 1 represents a report drawn from the credit side of the balance sheet and is designed to show the nature and amount of the several classes of funds utilized by the institution. Table 2 shows the changes in the several classes of funds during the fiscal year. It is important that the balance of each class of funds shown in table 2 should agree with the amount of that class as reported in table 1. Table 3 shows the current income of the fiscal year and table 4 shows the current expenditures of the fiscal year.

Should any interpretation of tables 1 or 2 be required, reference may be made to pages 49 to 63 of Financial Reports of Colleges and Universities, published by the National Committee on Standard Reports, a copy of which has already been sent to your institution by the committee. For your guidance in preparing these tables and in preparing tables 3 and 4 the explanations of items are given on the last page of this report.

B676-Ap38-400(16244)*

All amounts in Chinese currency.

TABLE 1 — STATEMENT OF INSTITUTIONAL FUNDS AND LIABILITIES

	FUNDS[a]	*LIABILITIES[b]	TOTAL
Current funds (item 1)			
General	$ 345.51	$	$
Restricted	45327.92		
Endowment funds (item 2)	2848834.26		
Funds functioning as endowment (item 3)	60000.00		
Annuity funds (item 4)			
Loan funds (loanable principal) (item 5)			
Plant funds			
Funds invested in plant (item 6a)	2483549.27		
Plant funds unexpended (item 6b)			
Agency funds			
Undesignated funds			
TOTAL INSTITUTIONAL FUNDS AND LIABILITIES	$5438056.96	$	$

a Funds owned by the institution and utilized in its activities.
b Funds borrowed by the institution and utilized in its activities.
* Accumulated deficits. The foregoing table is drawn from the credit side of the balance sheet. Any fund balance reported under item 1—General above represents current general fund surplus. This table makes no provision for reporting deficits since these are ordinarily shown as debits on balance sheet. If there was an accumulated deficit at the close of the year, indicate the amount: $. The accumulated deficit should appear as a minus quantity in reporting current general fund balances in table 2, item 1.

TABLE 2 — SCHEDULES SHOWING THE CHANGES DURING THE YEAR IN THE SEVERAL CLASSES OF FUNDS

Item 1 Statement of Current Funds, Showing a Summary of Current Income, Expenditures and Surplus

			TOTAL
Balance, beginning of year			
General (unrestricted) funds		$ 3528.64	
Restricted funds			$ 3528.64
Current income (See table 3)			
Educational and general	$ 880382.34		
Auxiliary enterprises and activities	8180.78		
Other noneducational income	43266.56	931829.68	
Current expenditures (See table 4)			
Educational and general	799146.46		
Auxiliary enterprises and activities	15440.73		
Other noneducational expenditures	75097.70	889684.89	
Excess or deficiency of income for year			42144.79
Other additions and deductions (net)			45673.43
Balance at end of year			
Consisting of [20]			
General (unrestricted) funds		345.51	
Restricted funds		45327.92	

Items 2, 3, 4 and 5. Statement of Nonexpendable Funds[1]

	ITEM 2 ENDOWMENT FUNDS	ITEM 3 FUNDS TEMPORARILY FUNCTIONING AS ENDOWMENT	ITEM 4 ANNUITY FUNDS	ITEM 5 LOAN FUNDS
Balance (invested and uninvested) in funds at beginning of year	$2848834.26	$ 60000.00	$	$
Additions during year:				
Receipts from:				
Public appropriations				
Private gifts and grants				
Earnings and profit on investment credited to principal account				
Transfers from current funds to nonexpendable funds				
TOTAL	$2848834.26	$ 60000.00	$	$
Deductions during year (*specify*)				
Balance at end of year[20]	$2848834.26	$ 60000.00	$	$

TABLE 2 — *Continued*

Item 6a Statement of Funds Invested in Plant[2]

		TOTAL
Value of plant at beginning of year	$2544310.00	
Additions during year	19979.27	
TOTAL	$2564289.27	
Deductions during year (Destroyed by Japanese army)	80740.00	
Value of plant at end of year (Details given below)		$2483549.27
Less: Endowment funds invested in plant		
Loans outstanding against plant		
Net invested in plant at end of year[20]		$2483549.27
VALUE OF PHYSICAL PLANT OWNED BY INSTITUTION: (detail of item above)		
Value of grounds		$ 267703.00
Value of all buildings		1459028.00
Value of all equipment, including libraries		756318.27
Value of all dormitories, included above		148900.00

Item 6b Statement of Unexpended Plant Funds[3]

Receipts for Capital Outlay — Plant Extension None		TOTAL
Balance in designated plant funds at beginning of year		$
Receipts during year:		
Public appropriations and tax levies:		
Federal	$	
State		
County		
City and district		
Private gifts, grants, and benefactions		
Other sources (earnings and profits on investments)		
Transfers or expenditures from current funds (not loans):		
From educational and general funds		
From auxiliary enterprises and activities funds		
Other receipts for plant extensions (describe):		
Loans for plant extension		
TOTAL RECEIPTS AND BALANCES (including transfers or expenditures from other funds)		$

Expenditures for Capital Outlay — Plant Extension[3] (If possible, include all capital expenditures below under expenditures from plant funds, although they have been included under table 4. Otherwise separately report the amounts spent from educational and general funds and from auxiliary enterprises funds during the year for capital outlays, plant extension and new equipment)	None	TOTAL
From plant funds or all funds for:		
Land	$	
New buildings		
Additions to existing buildings		
Improvements other than buildings		
New equipment		
From educational and general funds (if not included above)		
From auxiliary enterprises and activities funds (if not included above)		$
Loans paid from plant funds		
Balance in Designated Plant Funds at close of year[20]		$

Item 7 Agency Funds, and

Item 8 Undesignated Funds may be reported if held by the institution on forms similar to that used in reporting Items 2, 3, 4 and 5.

TABLE 3 — CURRENT INCOME[4, 5]

	Income for Educational and General Purposes	Chinese	TOTAL currency
	Student fees[6] (for matriculation, laboratory, library etc., but NOT including fees for auxiliary enterprises and activities, such as athletics, infirmary etc., given in items (21 to 28)		
1	Resident departments	$ 23618.01	
2	Extension and/or correspondence departments	4867.60	$ 28485.61
	Endowment[7] (interest, including income from 1862, and other public and private endowments, but not including additions to principal of endowment funds):		
3	From federal endowment (1862 and other land grants)		
4	From other endowment for general purposes	55085.62	
5	From other endowment for restricted purposes	219847.59	274933.21
	Receipts from other public sources for current expenses:[8]		
6	Federal appropriations		
7	State appropriations and tax levies		
8	County appropriations and tax levies		
9	City or district appropriations or tax levies		
	Gifts and grants from private sources (including foundations, for current expenses):		
10	Permanent (recurring) grants from churches and boards	117701.93	
11	Other grants (not automatically recurring) from churches and boards	189361.67	
12	Estimated salary equivalent of nonsalaried personal service rendered		
13	Other gifts	228697.59	535761.19
	Sales and services of educational departments (gross income):[9]		
14	Agriculture	24297.85	
15	Dental school		
16	Others (*itemize*) (Science Shops etc.)	3191.68	27489.53
	Receipts from other sources for educational and general purposes:[10]		
17	Interest on current funds	8974.90	
18	Net income from rented property (excluding residence halls)	4737.90	
19	Other sources		13712.80
20	TOTAL EDUCATIONAL AND GENERAL RECEIPTS (Transfer total to table 2.)	$	$880382.34

	Income for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including receipts from student fees for these purposes. Give figures even though not handled through college office.)	TOTAL
21	**Residence halls**	$ 2058.75
22	**Dining halls**	5295.53
23	**Student hospital or infirmary**	243.00
24	**College bookstore**	
25	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams	470.00
26	**Student unions**	113.50
27	**Other activities**	
28	TOTAL (Transfer total to table 2.)	$ 8180.78

	Income to be Used for Noneducational Purposes[12] (excepting auxiliary enterprises and activities and capital outlays)		TOTAL
	Income from investments (interest):		
29	For annuities to beneficiaries (usually from funds subject to annuity)	$	
30	For fellowships, scholarships, and other student aid (not loans) when NO service is required in return		$
31	**From gifts** to be used for scholarships, student aid etc. (not loans) when NO service is required in return		5766.56
32	**Other receipts** for noneducational purposes		37500.00
33	TOTAL (Transfer total to table 2.)		$ 43266.56
34	TOTAL CURRENT INCOME		$ 931829.68

TABLE 4 — EXPENDITURES FOR CURRENT PURPOSES[4]

	Expenditures for Educational and General Purposes (including equipment purchased from general current funds)	Chinese	TOTAL currency
	General administration and expense:[13]		
35	General administrative offices	$ 37194.10	
36	General expense	2165.57	$ 39359.67
	Resident instruction and departmental research:[14]		
37	Colleges, schools and departments (including nonbudgeted research)	210970.74	
38	Organized activities relating to instructional departments, such as medical school hospitals, dental or legal clinics, creameries, museums etc.	254317.99	465288.73
	Organized research, separately budgeted:[15]		
39	Agricultural experiment station	125062.77	
40	Bureau of educational research		
41	Engineering experiment station		
42	Others	100209.30	225272.07
	Extension (all extension services and correspondence courses):[16]		
43	Agricultural	31950.27	
44	Engineering		
45	General university extension and correspondence courses		
46	Others		31950.27
47	**Libraries** (including salaries, other operating expenses and purchase of books and binding)[17]	17677.10	17677.10
	Operation and maintenance of physical plant, and other general services:[18]		
48	Physical plant	13526.78	
49	Other general services	6071.84	19598.62
50	TOTAL FOR EDUCATIONAL AND GENERAL PURPOSES (Transfer total to table 2.)	$	$ 799146.46
	Amount included above expended for:		
51	Administrative and professional salaries	$ 404927.29	
52	Other personal services (clerical, operation, and maintenance)	$ 5959.28	
53	For capital outlays (new equipment)	$ 19979.27	

	Expenditures for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including all expenditures for salaries, other operating expenses and capital outlays from current funds. Give figures even though not handled through college office.		TOTAL
54	**Residence halls**		$ 7827.57
55	**Dining halls**		5295.53
56	**Student hospital or infirmary**		354.35
57	**College bookstore**		
58	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams		1169.46
59	**Student unions**		793.82
60	**Other activities**		
61	TOTAL (Transfer total to table 2.)		$ 15440.73
	Amount included above expended for:		
62	Salaries and wages for personal services	$ 2836.34	
63	Capital outlay (new equipment)	$	

	Expenditures for Noneducational Purposes[19] (except auxiliary enterprises and capital outlays)	TOTAL
64	~~Annuities~~ Emergency expenses - due to war	$ 47034.10
65	**Interest on loans**	
66	**Financial campaigns**	23100.00
67	**Fellowships,** scholarships, and other student aid NOT involving services to institution or repayment	$ 4963.60
68	TOTAL (Transfer total to table 2.)	$ 75097.70
69	TOTAL EXPENDITURES FOR CURRENT PURPOSES	$889684.89

Table 2

[1] **Statement of nonexpendable funds** (items 2, 3, 4, 5). This statement shows the changes of the principal in all funds used for the purpose of producing income. It begins with the balance at the beginning of the year of endowment funds and other funds used to produce income, additions and deductions during the year, and balance at the end of the year. Additions include any sums arising from gifts and grants from private sources, earnings and profits on investments to be added to principal, public appropriations and tax levies. They should not include receipts from the sale of investments, except the portion of such receipts which represents profit and which is to be added to the principal of the funds, or held as a reserve for gains and losses. Earnings on investments should not be included unless such earnings are to be added to the principal. Deductions may include losses on investments.

Note that provision is made for separate data for four types of nonexpendable funds: (2) Ordinary endowment either general or restricted from which the interest only can be used, (3) funds temporarily functioning as endowment, (4) funds held by the college which are subject to an annuity payment, and (5) funds from which either the interest, principal, or both can be loaned to be paid back with or without interest at some future date.

[2] **Plant values** (table 2 item 6*a*). This schedule includes a statement showing the change in value of plant and its gross and net value at the end of the year as well as the value of grounds, buildings, and equipment separately when available. Plant item should be carried in the accounts at cost until disposed of. If any other basis of valuation is used, that should be noted in this report.

[3] **Statement of unexpended plant funds** (table 2, item 6*b*). It is intended that this section shall include income to cover all expenditures for plant extension whether made from designated plant funds, educational and general funds, auxiliary enterprises and activities funds, or loans. If expenditures for capital outlays or equipment are made **directly** from other than plant funds, they will be included in the expenditures for those funds and included again here in plant funds for the purpose of bringing all plant income and expenditures together.

The statements have therefore been set up in such a way as to show the capital expenditures in each fund as the amount which should be included in both the receipts and expenditures side of the plant extension statement.

Include in this section, if possible, expenditures for all capital outlays whether made from designated plant funds or from other funds.

Table 3

[4] **Basis of reporting receipts and expenditures.** Where the accounts are kept on a cash basis as to income, meaning that an item is considered income when it is received in cash or made available to the institution in a public treasury, income should be reported on that basis. Under those conditions, cash receipts which do not increase expendable fund balances should be omitted from the statement of income. Examples of such items are money borrowed and sale of investments. Receipts representing additions to loan funds, endowment funds and funds for physical plant extension should appear in the statements of those funds and not as current income.

Where the accounts are kept on an accrual basis as to income, meaning that an item is set up as income when it becomes due or when a bill is rendered for it, the income may be reported on that basis. Under such circumstances, income should be conservatively reported and an allowance should be made for maximum losses through inability to collect.

Expenditures should be accounted for and reported on such a basis as to take into the accounts all approved bills for material received and service rendered during the period covered. If any such bills remain unpaid at the date of the report, they should in any event be entered as expenses and set up as accounts payable in the balance sheet. Payment of loans, purchase of investments, purchase of materials for general storerooms charged to inventory accounts of those storerooms, and labor and material charged to work in process accounts should not be included as expenditures.

[5] **Statement of current receipts.** In this statement should be included all income of the fiscal period of both restricted and general funds. If accounts are kept on the accrual basis, current income may be reported on that basis; otherwise income should be reported on a cash basis.

[6] **Student fees** (lines 1 and 2). Under this caption is to be entered the amount received in cash from all general and specific fees assessed against students after deducting refunds. Charges for room and board in residence and dining halls should not be included here. Amounts collected to support specific activities and paid over to those activities should be deducted from total collections before income from student fees is entered in the report. Where scholarships are granted out of current revenues, student fees and room and board revenue should **include income at the customary rates** for the services donated to scholarship students and a similar amount should be set up as an expenditure under "expenditures for other noneducational purposes" for fellowships, scholarships etc. Scholarships which consist of remission of fees or tuition may be treated as deductions from fee income as the student in this case is not charged the full fee.

[7] **Endowments** (lines 3 to 5). This heading includes receipts from earnings of all endowment funds, income from which can be used for educational or general purposes, except amounts which are proper accretions to the principal of those funds.

[8] **Public appropriations and tax levies** (lines 6 to 9). There should be included hereunder all amounts received from or made available by governmental sources out of governmental, and not institutional, revenues which are expendable for current purposes and which are not specifically appropriated for physical plant extensions or additions to permanent funds.

[9] **Sales and services of educational departments** (lines 14 to 16). Here will be included gross income of all enterprises operated in connection with educational divisions of the institution and as a necessary part of the work of these divisions, such as the medical school hospital, dental clinic, dairy creamery and home economics cafeteria.

[10] **Other sources** (lines 17 to 19). All items of educational and general income not covered under the preceding headings should be included under "other sources." The important items should be listed separately.

[11] **Statement of auxiliary enterprises and activities** (lines 21 to 28). Under this heading are included those enterprises which are not directly related to the educational activities of the institution but exist solely for the purpose of serving the student body or faculty. These enterprises include residence halls, dining halls, infirmary (unless handled as a part of health service), bookstore and laundry (when primarily for service of students and faculty) and their income is principally in the form of cash. They render service to students and perhaps others and are distinct from activities operated by institutional departments. These enterprises are ordinarily self-supporting. Their gross income should be stated after deducting refunds of payments returned. This income should not be included with educational income, however, unless the net income is used to support the educational budget. In that case, the net income may be transferred to the educational and general fund receipts. The same comment applies to expenditures for these activities (lines 54 to 63).

Recreational activities, such as athletics and union, are also included under this heading. If these activities are not handled through the university treasury they should nevertheless be included.

Income and expenditures of intercollegiate athletics should be separately stated, the only exception being the condition in which all expense is an integral part of the Department of Physical Education. There should be deducted from gross receipts the share of other schools in the respective games.

Under expenditures include share of operation and maintenance of physical plant or other general expense when so distributed.

[12] **Income to be used for noneducational purposes** (lines 29 to 33). Under this heading include income which is to be applied directly toward noneducational expenses other than auxiliary enterprises and activities such as:

(*a*) Annuities to beneficiaries of annuity gift funds.

(*b*) Fellowships, scholarships, and other student aid (not loans) when no service is required. A scholarship, or similar payment, to a student or fellow is **not** an "**educational expenditure for scholarships etc.**" It is either (1) a loan if it has to be paid back and therefore is not an expenditure at all, or (2) a payment for whatever type of service the recipient has to render and not a payment **for scholarships**, or (3) a noneducational expenditure for a scholarship if the recipient does not have to repay it or render any service. It is a gift of the college to the student. The student may use it to pay his tuition, in which case the educational expenditure is made from money received from student fees for tuition. Therefore any income to be used for scholarships of type (3) is income for noneducational **purposes.**

Table 4

[13] **General administration and expense** (lines 35 and 36). Under this heading should be included all expense of the general executive and administrative offices of the institution, also all expenses which are of a general character and which do not relate to any specific division of the institution, not including, however, the expenditures of the general library or the operation and maintenance of the physical plant.

[14] **Resident instruction and departmental research** (lines 37 and 38). Under this heading should be included all expenditures on account of instructional departments of the institution, including salaries, office expense and equipment, laboratory expense and equipment, and other expenses. There should be included salaries of college deans, faculty, clerks and technicians. Amounts reported under this heading will include any expenditures for research which are not separately budgeted and accounted for. Expenditures for separately organized research will appear under lines 39 to 42.

[15] **Organized research** (lines 39 to 42). Include here as separate units such organizations for research purposes as research bureaus, research institutes, experiment stations and projects separately supported.

[16] **Extension** (lines 43 to 46). This section will include all divisions which do extension work, such as the following: Credit courses; lectures, demonstrations, short courses (noncredit); radio; correspondence work.

[17] **Libraries** (line 47). Under this heading should be included the total expenditures of the institution for library purposes, including both the general library and all departmental libraries. **These should be included:** Salaries, other operating expenses, purchase of books and binding. Law libraries should be included here if possible.

[18] **Operation and maintenance of physical plant and general services** (lines 48 to 49). Under this heading should be included all expenditures for the operation and maintenance of the physical plant of the entire institution, and miscellaneous general services of an operating character not elsewhere charged. Gross figures should be shown in each case **less amounts charged to service enterprises or other** items.

[19] **Noneducational expenses** (lines 64 to 67). Under this heading include expenditures from current funds on account of items which do not relate to the educational work of the institution, such as:

(*a*) **Annuities.** Here include amount paid to beneficiaries of annuity funds.

(*b*) **Interest on loans.** Here include sums paid for interest on current funds and for interest on capital loans not covered by income from property on which carried.

(*c*) **Financial campaign.** Here include the expense of campaign for the purpose of raising funds (expense of regular and continuous publicity should be included under "general expense").

(*d*) **Fellowships, scholarships, student aid and prizes.** Under this heading should be entered total expenditures from all funds on account of subsidies to students for fellowships, scholarships, or prizes, where service to the institution is not required, and repayment is not required. If teaching service is required, these items should be included under line 37. Prizes paid from departmental or general funds may be considered educational expense and included in line 37.

[20] The balance of each class of fund as reported in table 2 should agree with balance reported in table 1.

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. That said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

(signed) Y.G. Chen .....

President of .....

Subscribed and sworn to
before me this.....day of.....1938

.....
Notary Public

AFFIDAVIT OF SECRETARY OF BOARD OF FOUNDERS

STATE OF NEW YORK)
) ss
COUNTY OF NEW YORK)

B. A. Carside, being duly sworn, deposes and says that he is the Secretary of the Board of Founders of the University of Nanking, for which the attached report is made, that this report has been signed by the presiding officer of the institution, President Y. C. Chen, that the report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true, and that an exact copy of this report has been filed with the permanent records of the institution.

Secretary of the Board of Founders
University of Nanking

Subscribed and sworn to before me this 5 th day of October, 1938.

Universities

ANNUAL STATISTICAL REPORT OF THE TRUSTEES OF

University of Nanking Located at Nanking, China ~~N. Y.~~
Temporarily at Chengtu, Sze.

for year ending June 30, 1939

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1939

Type of control (*check one*): State.....; city or district.....; county.....; church ✓ If church, affiliated with what religious denomination? Union of several; private, independent of church.....

Item 1

Days of regular classroom instruction including half-day sessions, excluding Saturdays and summer session: liberal arts 180, ~~architecture~~ agriculture 180, education....., medicine....., ~~applied~~ science 180, graduate....., law....., veterinary....., pharmacy...... Number of Saturday sessions included.

Item 2 Faculty and employes

Names of officers June 30, 1939

President Yu Gevan Chen
Registrar Liang Fang Ko
Secretary Toing Yuen Ni
Deans — liberal arts Kuoh Chuan Liu ~~applied~~ science Hsioh-ren Wei
agriculture ~~architecture~~ Chi-Wen Chang graduate.....
education..... law.....
medicine..... veterinary.....

How many officers of instruction were employed full time: men 63 women..... total.....
How many on part time: men 8 women 3½ total 11½
Those employed part time were the equivalent of how many full time: men 4 women 1½ total.....
Number of officers employed in general administration (president, deans, registrars, financial officers, librarians and other officers, excluding clerks) men 11 women 3 total 14

[a]Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts and science	9		3	1	8½						20½	1
~~Architecture~~	10½		4		4				8½		27	
Graduate	11		6	½					3		20	½
Education												
Law												
Medicine												
Veterinary												
[b]Total	30½		13	1½	12½				11½		67½	1½
Duplicates												
University total	30½		13	1½	12½				11½		67½	1½

[a] Excluding data for summer and university extension courses which should be reported under item 7.
[b] Besides the above there were ..... men and ..... women employed in organized research work.

F23-Mr39-100(17345)*

Item 3 Students

Insert in blank spaces under items 3 and 4 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed. If course does not lead to a degree, indicate by crossing out degree.

Classes	Arts (B.A.)			Science a(B.S.)			Science (B.S.-Agr.)			Special Course Chinese			Special Course Radio-movies			Special Course Automobile Mechanics			Special Course Rural Leaders Training School								
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	21	3	24	52		52	44	1	45	7		7	15		15	19		19	26		26						
Sophomore, 2d year	11	5	16	28		28	23		23	1	1	2							39		39						
Junior, 3d year	10	4	14	21	4	25	37	1	38																		
Senior, 4th year	7	5	12	14	6	20	35	2	37																		
Total	49	17	66	115	10	125	139	4	143	8	1	9	15		15	19		19									
Unclassified	8		8	7		7	6		6																		
Graduate				2	1	3	2		2																		
Grand total	57	17	74	124	11	135	147	4	151	8	1	9	15		15	19		19	65		65						

Number of above total attending full time: men 414 women 33 total 447; on part time: men 21 women ..... total 21. Those attending part time were the equivalent of how many full time: men ..... women ..... total .....

Number of students in military drill 90

Number of students preparing to teach: men ..... women ..... total .....

Item 4 Degrees conferred

	First Degrees on Completion of Courses in Residence																						
	B.A.	aB.S.	B.S. Agr.																				
Men	6	19	31																				
Women	5	5	3																				
Total since last report	11	24	34																				

	Higher Degrees On Examination								
	M.A.	M.S.	Ph.D.						Total
Men									
Women									
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Of the above how many received liberal arts college degrees with a major in:

Agriculture	Agr. Economics
Commerce	Agronomy
Education	Botany
Engineering	Chemistry
Fine arts (	Chinese
Home econ	Economics
Industrial a	English
Journalism	Elect. Engineering
Library sci	Forestry
Music ...	History
Nursing .	Horticulture
Predentistr	Ind. Chemistry
Prelaw ..	Mathematics
Premedicin	Physics
	Pol. Science

ssing out degree. Under "Unclassified" report all students not taking a regular course. Do not include summer school or university extension students in the following classifications; data for these should be reported under item 7.

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
																																	184	4	188
																																	102	6	108
																																	68	9	77
																																	56	13	69
																																	410	32	442
																																	21		21
																																	4	1	5
																																	435	33	468

	Men	Women	Total
Duplicates	435	33	468
University total	435	33	468

										Total
										56
										13
										69

college degrees	First Degrees (Bachelor) Men	First Degrees (Bachelor) Women	Master's Degrees Total	en	Doctor's Degrees Men	Doctor's Degrees Women
	14	2	16			
	7		7			
	3		3			
		1	1			
		1	1			
	3	3	6			
		1	1			
	3	1	4			
	4		4			
	1		1			
	3	1	4			
	11	2	13			
	1	1	2			
	4		4			
	2		2	x	xxx	xxx
	56	13	69	x	xxx	xxx
				x	xxx	xxx

Item 5 Graduates

Number of students graduated this year without degrees:

Liberal arts, men....., women.....; applied science, men....., women.....; architecture, men....., women.....; graduate, men....., women.....; education, men....., women.....; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women.....

Number of students graduated this year with or without degrees having specialized in teaching:

	Men	Women		Men	Women
Preschool work			Agriculture		
Kindergarten			Commerce and business		
Kindergarten-primary			Home economics		
Primary grades (1, 2 and 3)			Industrial arts		
Intermediate grades (4, 5 and 6)			Physical education or health		
Junior high schools (7, 8 and 9 or equivalent)			Public school art		
Elementary grades (1 to 8 or equivalent)			Public school music		
Senior or regular high schools (9 to 12 or equivalent)			School administration		
			School supervision		
Rural schools			Educational research		
Not specialized by type of school					

Recipients of honorary degrees conferred without examination

Name	Degree	Residence

Item 6 Library

Number of volumes in library 147229; pamphlets 89721. Is your library free to the public for reference? yes for lending? yes Number of volumes issued for home use 47852

This should state entire circulation for the year. One book lent 10 times counts 10 not 1.

Item 7 Miscellaneous

Give number of years in each course: liberal arts 4, applied science 4, ~~architecture~~ agriculture 4, graduate 2, education, law, medicine, veterinary, , , ,

Number of days session in summer courses

	Number of teachers			Number of students		
	Men	Women	Total	Men	Women	Total
Summer courses						
Extension courses: correspondence						
Extension courses: class extension						
Secondary or academic						

Affidavit of presiding officer

STATE OF NEW YORK
COUNTY OF } ss.

being duly sworn, deposes and says that he is the presiding officer of for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

Y. G. Chen

*President of University of Nanking

Subscribed and sworn to
before me this day of 1939

Notary Public

a Or corresponding officer.

Coming letter for Priest 7/28/39

ANNUAL FINANCIAL REPORT OF THE TRUSTEES OF

University of Nanking

FOR THE YEAR ENDING JUNE 30, 1939

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1939.

Explanations Applicable to the Financial Report

This financial report follows the form recommended by the National Committee on Standard Reports for Institutions of Higher Education. Table 1 represents a report drawn from the credit side of the balance sheet and is designed to show the nature and amount of the several classes of funds utilized by the institution. Table 2 shows the changes in the several classes of funds during the fiscal year. It is important that the balance of each class of funds shown in table 2 should agree with the amount of that class as reported in table 1. Table 3 shows the current income of the fiscal year and table 4 shows the current expenditures of the fiscal year.

Should any interpretation of tables 1 or 2 be required, reference may be made to pages 49 to 63 of Financial Reports of Colleges and Universities, published by the National Committee on Standard Reports, a copy of which has already been sent to your institution by the committee. For your guidance in preparing these tables and in preparing tables 3 and 4 the explanations of items are given on the last page of this report.

B676-Ap38-400(16244)*

All amounts are in Chinese currency

TABLE 1 — STATEMENT OF INSTITUTIONAL FUNDS AND LIABILITIES

	FUNDS[a]	*LIABILITIES[b]	TOTAL
Current funds (item 1)			
General	$ 837.23	$	$
Restricted	45935.97		46773.20
Endowment funds (item 2)	28488834.26		28488834.26
Funds functioning as endowment (item 3)	60000.00		60000.00
Annuity funds (item 4)			
Loan funds (loanable principal) (item 5)			
Plant funds			
Funds invested in plant (item 6a)	2529338.76		2529338.76
Plant funds unexpended (item 6b)			
Agency funds			
Undesignated funds			
TOTAL INSTITUTIONAL FUNDS AND LIABILITIES	$5484946.22	$	$5484946.22

a Funds owned by the institution and utilized in its activities.
b Funds borrowed by the institution and utilized in its activities.
* Accumulated deficits. The foregoing table is drawn from the credit side of the balance sheet. Any fund balance reported under item 1—General above represents current general fund surplus. This table makes no provision for reporting deficits since these are ordinarily shown as debits on balance sheet. If there was an accumulated deficit at the close of the year, indicate the amount: $. The accumulated deficit should appear as a minus quantity in reporting current general fund balances in table 2, item 1.

TABLE 2 — SCHEDULES SHOWING THE CHANGES DURING THE YEAR IN THE SEVERAL CLASSES OF FUNDS

Item 1 Statement of Current Funds, Showing a Summary of Current Income, Expenditures and Surplus

			TOTAL
Balance, beginning of year			
General (unrestricted) funds		$ 345.51	
Restricted funds		45327.92	$ 45673.43
Current income (See table 3)			
Educational and general	$ 850309.81		
Auxiliary enterprises and activities	25419.80		
Other noneducational income	15551.58	891281.19	
Current expenditures (See table 4)			
Educational and general	846113.95		
Auxiliary enterprises and activities	28515.89		
Other noneducational expenditures	15551.58	890181.42	
Excess or deficiency of income for year			1099.77
Other additions and deductions (net)			
Balance at end of year			46773.20
Consisting of[20]			
General (unrestricted) funds		837.23	
Restricted funds		45935.97	

Items 2, 3, 4 and 5. Statement of Nonexpendable Funds[1]

	ITEM 2 ENDOWMENT FUNDS	ITEM 3 FUNDS TEMPORARILY FUNCTIONING AS ENDOWMENT	ITEM 4 ANNUITY FUNDS	ITEM 5 LOAN FUNDS
Balance (invested and uninvested) in funds at beginning of year	$28488834.26	$ 60000.00	$	$
Additions during year:				
Receipts from:				
Public appropriations				
Private gifts and grants				
Earnings and profit on investment credited to principal account				
Transfers from current funds to nonexpendable funds				
TOTAL	$28488834.26	$ 60000.00	$	$
Deductions during year (*specify*)				
Balance at end of year[20]	$28488834.26	$ 60000.00	$	$

TABLE 2 — *Continued*

Item 6a Statement of Funds Invested in Plant[2]

		TOTAL
Value of plant at beginning of year	$2483549.27	
Additions during year	45789.49	
TOTAL	$2529338.76	
Deductions during year		
Value of plant at end of year (Details given below)		$2529338.76
Less: Endowment funds invested in plant		
Loans outstanding against plant		
Net invested in plant at end of year[20]		$2529338.76
VALUE OF PHYSICAL PLANT OWNED BY INSTITUTION: (detail of item above)		
Value of grounds		$ 267703.00
Value of all buildings		1459028.00
Value of all equipment, including libraries		802607.76
Value of all dormitories, included above		148900.00

Item 6b Statement of Unexpended Plant Funds[3]

Receipts for Capital Outlay — Plant Extension		TOTAL
Balance in designated plant funds at beginning of year		$
Receipts during year:		
Public appropriations and tax levies:		
Federal	$	
State		
County		
City and district		
Private gifts, grants, and benefactions		
Other sources (earnings and profits on investments)		
Transfers or expenditures from current funds (not loans):		
From educational and general funds		
From auxiliary enterprises and activities funds		
Other receipts for plant extensions (describe):		
Loans for plant extension		
TOTAL RECEIPTS AND BALANCES (including transfers or expenditures from other funds)		$ none

Expenditures for Capital Outlay — Plant Extension[3] (If possible, include all capital expenditures below under expenditures from plant funds, although they have been included under table 4. Otherwise separately report the amounts spent from educational and general funds and from auxiliary enterprises funds during the year for capital outlays, plant extension and new equipment)		TOTAL
From plant funds or all funds for:		
Land	$	
New buildings		
Additions to existing buildings		
Improvements other than buildings		
New equipment		
From educational and general funds (if not included above)		
From auxiliary enterprises and activities funds (if not included above)		$
Loans paid from plant funds		
Balance in Designated Plant Funds at close of year[20]		$ none

Item 7 Agency Funds, and

Item 8 Undesignated Funds may be reported if held by the institution on forms similar to that used in reporting Items 2, 3, 4 and 5.

TABLE 3 — CURRENT INCOME[4, 5]

Income for Educational and General Purposes		TOTAL
Student fees[6] (for matriculation, laboratory, library etc., but NOT including fees for auxiliary enterprises and activities, such as athletics, infirmary etc., given in items (21 to 28)		
1 Resident departments	$ 32250.09	
2 Extension and/or correspondence departments	5840.20	$ 38090.29
Endowment[7] (interest, including income from 1862, and other public and private endowments, but not including additions to principal of endowment funds):		
3 From federal endowment (1862 and other land grants)	54879.00	
4 From other endowment for general purposes	175328.20	
5 From other endowment for restricted purposes		230207.20
Receipts from other public sources for current expenses:[8]		
6 Federal appropriations		
7 State appropriations and tax levies		
8 County appropriations and tax levies		none
9 City or district appropriations or tax levies		
Gifts and grants from private sources (including foundations, for current expenses):		
10 Permanent (recurring) grants from churches and boards	144802.05	
11 Other grants (not automatically recurring) from churches and boards	143922.81	
12 Estimated salary equivalent of nonsalaried personal service rendered		
13 Other gifts	216838.80	505563.66
Sales and services of educational departments (gross income):[9]		
14 Agriculture	32970.29	
15 Dental school		
16 Others (*itemize*)		32970.29
Receipts from other sources for educational and general purposes:[10]		
17 Interest on current funds (~~inc. gains in exchange~~)	4287.00	
18 Net income from rented property (excluding residence halls)	599.37	
19 Other sources		4378.37
20 TOTAL EDUCATIONAL AND GENERAL RECEIPTS (Transfer total to table 2.)	$	$ 850309.81

Income for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including receipts from student fees for these purposes. Give figures even though not handled through college office.)	TOTAL
21 Residence halls	$ 3690.40
22 Dining halls	12829.95
23 Student hospital or infirmary	751.00
24 College bookstore	
25 Athletics (if handled separately from physical education budget) excluding shares of visiting teams	751.00
26 Student unions	2397.45
27 Other activities	
28 TOTAL (Transfer total to table 2.)	$ 25419.80

Income to be Used for Noneducational Purposes[12] (excepting auxiliary enterprises and activities and capital outlays)		TOTAL
Income from investments (interest):		
29 For annuities to beneficiaries (usually from funds subject to annuity)	$	
30 For fellowships, scholarships, and other student aid (not loans) when NO service is required in return		$ 610.00
31 From gifts to be used for scholarships, student aid etc. (not loans) when NO service is required in return		14941.58
32 Other receipts for noneducational purposes		
33 TOTAL (Transfer total to table 2.)		$ 15551.58
34 TOTAL CURRENT INCOME		$891281.19

TABLE 4 — EXPENDITURES FOR CURRENT PURPOSES[4]

Expenditures for Educational and General Purposes (including equipment purchased from general current funds)		TOTAL
General administration and expense:[13]		
35 General administrative offices	$ 56131.76	
36 General expense	2668.55	$ 58800.31
Resident instruction and departmental research:[14]		
37 Colleges, schools and departments (including nonbudgeted research)	217519.23	
38 Organized activities relating to instructional departments, such as medical school hospitals, dental or legal clinics, creameries, museums etc.	219166.66	436685.89
Organized research, separately budgeted:[15]		
39 Agricultural experiment station	200641.12	
40 Bureau of educational research		
41 Engineering experiment station		
42 Others	33420.31	234061.43
Extension (all extension services and correspondence courses):[16]		
43 Agricultural	44486.73	
44 Engineering		
45 General university extension and correspondence courses		
46 Others		44486.73
47 **Libraries** (including salaries, other operating expenses and purchase of books and binding)[17]	22820.34	22820.34
Operation and maintenance of physical plant, and other general services:[18]		
48 Physical plant	18819.44	
49 Other general services	30439.81	49259.25
50 TOTAL FOR EDUCATIONAL AND GENERAL PURPOSES (Transfer total to table 2.)	$	$ 846113.95
Amount included above expended for:		
51 Administrative and professional salaries	$ 380379.32	
52 Other personal services (clerical, operation, and maintenance)	$	
53 For capital outlays (new equipment)	$ 45789.49	

Expenditures for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including all expenditures for salaries, other operating expenses and capital outlays from current funds. Give figures even though not handled through college office.		TOTAL
54 Residence halls		$ 5809.46
55 Dining halls		17829.95
56 Student hospital or infirmary		958.55
57 College bookstore		
58 Athletics (if handled separately from physical education budget) excluding shares of visiting teams		13357.23
59 Student unions		2397.45
60 Other activities		163.25
61 TOTAL (Transfer total to table 2.)		$ 28515.89
Amount included above expended for:		
62 Salaries and wages for personal services	$ 1948.97	
63 Capital outlay (new equipment)	$ —	

Expenditures for Noneducational Purposes[19] (except auxiliary enterprises and capital outlays)	TOTAL
64 **Annuities**	$
65 **Interest on loans**	
66 **Financial campaigns**	
67 **Fellowships**, scholarships, and other student aid NOT involving services to institution or repayment	$ 15551.58
68 TOTAL (Transfer total to table 2.)	$ 15551.58
69 TOTAL EXPENDITURES FOR CURRENT PURPOSES	$ 890181.42

Table 2

[1] **Statement of nonexpendable funds** (items 2, 3, 4, 5). This statement shows the changes of the principal in all funds used for the purpose of producing income. It begins with the balance at the beginning of the year of endowment funds and other funds used to produce income, additions and deductions during the year, and balance at the end of the year. Additions include any sums arising from gifts and grants from private sources, earnings and profits on investments to be added to principal, public appropriations and tax levies. They should not include receipts from the sale of investments, except the portion of such receipts which represents profit and which is to be added to the principal of the funds, or held as a reserve for gains and losses. Earnings on investments should not be included unless such earnings are to be added to the principal. Deductions may include losses on investments.

Note that provision is made for separate data for four types of nonexpendable funds: (2) Ordinary endowment either general or restricted from which the interest only can be used, (3) funds temporarily functioning as endowment, (4) funds held by the college which are subject to an annuity payment, and (5) funds from which either the interest, principal, or both can be loaned to be paid back with or without interest at some future date.

[2] **Plant values** (table 2 item 6*a*). This schedule includes a statement showing the change in value of plant and its gross and net value at the end of the year as well as the value of grounds, buildings, and equipment separately when available. Plant item should be carried in the accounts at cost until disposed of. If any other basis of valuation is used, that should be noted in this report.

[3] **Statement of unexpended plant funds** (table 2, item 6*b*). It is intended that this section shall include income to cover all expenditures for plant extension whether made from designated plant funds, educational and general funds, auxiliary enterprises and activities funds, or loans. If expenditures for capital outlays or equipment are made directly from other than plant funds, they will be included in the expenditures for those funds and included again here in plant funds for the purpose of bringing all plant income and expenditures together.

The statements have therefore been set up in such a way as to show the capital expenditures in each fund as the amount which should be included in both the receipts and expenditures side of the plant extension statement.

Include in this section, if possible, expenditures for all capital outlays whether made from designated plant funds or from other funds.

Table 3

[4] **Basis of reporting receipts and expenditures.** Where the accounts are kept on a cash basis as to income, meaning that an item is considered income when it is received in cash or made available to the institution in a public treasury, income should be reported on that basis. Under those conditions, cash receipts which do not increase expendable fund balances should be omitted from the statement of income. Examples of such items are money borrowed and sale of investments. Receipts representing additions to loan funds, endowment funds and funds for physical plant extension should appear in the statements of those funds and not as current income.

Where the accounts are kept on an accrual basis as to income, meaning that an item is set up as income when it becomes due or when a bill is rendered for it, the income may be reported on that basis. Under such circumstances, income should be conservatively reported and an allowance should be made for maximum losses through inability to collect.

Expenditures should be accounted for and reported on such a basis as to take into the accounts all approved bills for material received and service rendered during the period covered. If any such bills remain unpaid at the date of the report, they should in any event be entered as expenses and set up as accounts payable in the balance sheet. Payment of loans, purchase of investments, purchase of materials for general storerooms charged to inventory accounts of those storerooms, and labor and material charged to work in process accounts should not be included as expenditures.

[5] **Statement of current receipts.** In this statement should be included all income of the fiscal period of both restricted and general funds. If accounts are kept on the accrual basis, current income may be reported on that basis; otherwise income should be reported on a cash basis.

[6] **Student fees** (lines 1 and 2). Under this caption is to be entered the amount received in cash from all general and specific fees assessed against students after deducting refunds. Charges for room and board in residence and dining halls should not be included here. Amounts collected to support specific activities and paid over to those activities should be deducted from total collections before income from student fees is entered in the report. Where scholarships are granted out of current revenues, student fees and room and board revenue should include income at the customary rates for the services donated to scholarship students and a similar amount should be set up as an expenditure under "expenditures for other noneducational purposes" for fellowships, scholarships etc. Scholarships which consist of remission of fees or tuition may be treated as deductions from fee income as the student in this case is not charged the full fee.

[7] **Endowments** (lines 3 to 5). This heading includes receipts from earnings of all endowment funds, income from which can be used for educational or general purposes, except amounts which are proper accretions to the principal of those funds.

[8] **Public appropriations and tax levies** (lines 6 to 9). There should be included hereunder all amounts received from or made available by governmental sources out of governmental, and not institutional, revenues which are expendable for current purposes and which are not specifically appropriated for physical plant extensions or additions to permanent funds.

[9] **Sales and services of educational departments** (lines 14 to 16). Here will be included gross income of all enterprises operated in connection with educational divisions of the institution and as a necessary part of the work of these divisions, such as the medical school hospital, dental clinic, dairy creamery and home economics cafeteria.

[10] **Other sources** (lines 17 to 19). All items of educational and general income not covered under the preceding headings should be included under "other sources." The important items should be listed separately.

[11] **Statement of auxiliary enterprises and activities** (lines 21 to 28). Under this heading are included those enterprises which are not directly related to the educational activities of the institution but exist solely for the purpose of serving the student body or faculty. These enterprises include residence halls, dining halls, infirmary (unless handled as a part of health service), bookstore and laundry (when primarily for service of students and faculty) and their income is principally in the form of cash. They render service to students and perhaps others and are distinct from activities operated by institutional departments. These enterprises are ordinarily self-supporting. Their gross income should be stated after deducting refunds of payments returned. This income should not be included with educational income, however, unless the net income is used to support the educational budget. In that case, the net income may be transferred to the educational and general fund receipts. The same comment applies to expenditures for these activities (lines 54 to 63).

Recreational activities, such as athletics and union, are also included under this heading. If these activities are not handled through the university treasury they should nevertheless be included.

Income and expenditures of intercollegiate athletics should be separately stated, the only exception being the condition in which all expense is an integral part of the Department of Physical Education. There should be deducted from gross receipts the share of other schools in the respective games.

Under expenditures include share of operation and maintenance of physical plant or other general expense when so distributed.

[12] **Income to be used for noneducational purposes** (lines 29 to 33). Under this heading include income which is to be applied directly toward noneducational expenses other than auxiliary enterprises and activities such as:

(*a*) Annuities to beneficiaries of annuity gift funds.

(*b*) Fellowships, scholarships, and other student aid (not loans) when no service is required. A scholarship, or similar payment, to a student or fellow is not an "educational expenditure for scholarships etc." It is either (1) a loan if it has to be paid back and therefore is not an expenditure at all, or (2) a payment for whatever type of service the recipient has to render and not a payment for scholarships, or (3) a noneducational expenditure for a scholarship if the recipient does not have to repay it or render any service. It is a gift of the college to the student. The student may use it to pay his tuition, in which case the educational expenditure is made from money received from student fees for tuition. Therefore any income to be used for scholarships of type (3) is income for noneducational purposes.

Table 4

[13] **General administration and expense** (lines 35 and 36). Under this heading should be included all expense of the general executive and administrative offices of the institution, also all expenses which are of a general character and which do not relate to any specific division of the institution, not including, however, the expenditures of the general library or the operation and maintenance of the physical plant.

[14] **Resident instruction and departmental research** (lines 37 and 38). Under this heading should be included all expenditures on account of instructional departments of the institution, including salaries, office expense and equipment, laboratory expense and equipment, and other expenses. There should be included salaries of college deans, faculty, clerks and technicians. Amounts reported under this heading will include any expenditures for research which are not separately budgeted and accounted for. Expenditures for separately organized research will appear under lines 39 to 42.

[15] **Organized research** (lines 39 to 42). Include here as separate units such organizations for research purposes as research bureaus, research institutes, experiment stations and projects separately supported.

[16] **Extension** (lines 43 to 46). This section will include all divisions which do extension work, such as the following: Credit courses; lectures, demonstrations, short courses (noncredit); radio; correspondence work.

[17] **Libraries** (line 47). Under this heading should be included the total expenditures of the institution for library purposes, including both the general library and all departmental libraries. These should be included: Salaries, other operating expenses, purchase of books and binding. Law libraries should be included here if possible.

[18] **Operation and maintenance of physical plant and general services** (lines 48 to 49). Under this heading should be included all expenditures for the operation and maintenance of the physical plant of the entire institution, and miscellaneous general services of an operating character not elsewhere charged. Gross figures should be shown in each case less amounts charged to service enterprises or other items.

[19] **Noneducational expenses** (lines 64 to 67). Under this heading include expenditures from current funds on account of items which do not relate to the educational work of the institution, such as:

(*a*) **Annuities.** Here include amount paid to beneficiaries of annuity funds.

(*b*) **Interest on loans.** Here include sums paid for interest on current funds and for interest on capital loans not covered by income from property on which carried.

(*c*) **Financial campaign.** Here include the expense of campaign for the purpose of raising funds (expense of regular and continuous publicity should be included under "general expense").

(*d*) **Fellowships, scholarships, student aid and prizes.** Under this heading should be entered total expenditures from all funds on account of subsidies to students for fellowships, scholarships, or prizes, where service to the institution is not required, and repayment is not required. If teaching service is required, these items should be included under line 37. Prizes paid from departmental or general funds may be considered educational expense and included in line 37.

[20] The balance of each class of fund as reported in table 2 should agree with balance reported in table 1.

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....

for which the foregoing report is made. That said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

Y. G. Chen
.....

President of University of Nanking

Subscribed and sworn to
before me this.....day of.....1938

.....
Notary Public

STATE OF NEW YORK)
: SS
COUNTY OF NEW YORK)

B. A. Garside, being duly sworn, deposes and says that he is the Secretary of the Board of Founders of the University of Nanking, for which the attached report (in two sections) is made, that both sections of this report have been signed by the President of the institution, Dr. Y.G. Chen, that the report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true, and that an exact copy of this report has been filed with the permanent records of the institution.

_____
Secretary

Subscribed and sworn to before me this day of August, 1939.

_____